



ACADEMIC SENATE MINUTES

Tuesday, October 8, 2024
1:00 p.m. – 3:00 p.m.
MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/84934648543> Meeting ID: 849 3464 8543
Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL	
Bold = Executive Board ■ Strikethrough = absent ■ <i>Italics</i> = Zoom ■ Zoom guest = not counted towards quorum	
Jennifer Bailey , CCI Chair	Mike McCarthy - Criminal Justice
Amanda Best - Arts	Nikki Nguyen – Classified Senate (<i>non-voting</i>)
Pete Bouzar - Vice President; Mathematics & Engineering	Phuong Nguyen – Nursing/Health Professions
Dawn Brooks - Performing Arts	Teresa Nguyen – Noncredit & ESL
Annamaria Crescimanno - Biological Sciences	Joel Powell - Social Sciences
Laura Duvall - Psychology	Tiffany Ruggeri (Comm Studies) - Part-time Faculty At-large
Matthew Flesher - Kinesiology, Health Ed, Athletics	<i>Samantha Sarmiento</i> – ASGWC (non-voting)
<i>Sara Ghadami</i> – Computer Science (<i>Zoom guest</i>)	Matthew Shimazu - Physical Sciences
Kate Green - IPD Chair	Justin Smith – Vice President; History & Education
Damien Jordan – President; Counseling & EOPS	Julie Terrazas – Library (proxy - Alana Krause 9/24 & 10/8/24)
<i>John Kasabian</i> - Auto Tech, Digital Arts, Drafting (<i>Zoom guest</i>)	Tammie Tran - World Languages & Sign Language
Heather Kelley - Communication Studies	Aleksandra Uchlik - Business, Account, Marketing, Management
Theresa Lavarini - English	VACANT - Cosmetology
Noah Levin – Liberal Arts & Culture	VACANT – Distance Education Coordinator

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:02 p.m.
- B. Welcome Guests
- C. Approval of the Agenda and Minutes
 - 1. Agenda – October 8, 2024. **MOTION** by Senator Lavarini to approve the agenda as presented. Seconded by Senator Crescimanno. Hearing no objections, the motion was approved.
 - 2. Minutes – September 24, 2024. **MOTION** by VP Bouzar to approve the minutes as presented. Seconded by Senator Uchlik. Hearing no objections, the motion was approved.
- D. Announcements, Congratulations, and Appreciation

1. [2024 Annual Security and Fire Safety Report for the Coast Community College District](#)
President Jordan informed that District distributed the report to all employees last week.
 2. President Randall congratulated Joel Powell, Umoja Coordinator, for a successful Umoja event.
- E. Opportunity for Public Comment (3 minutes per speaker) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

II. CONSENT AGENDA

MOTION by Senator Crescimanno to approve the consent agenda. Seconded by Senator Tran. Hearing no objections, the motion passed.

A. Appointment of the following faculty members to campus committees:

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Damien Jordan	Counselor	President’s Cabinet	Full-time Faculty At-Large	2024-25
2	Pete Bouzar	Mathematics & AS VP	President’s Cabinet: Mission, Vision, Values Workgroup	Full-time Faculty At-Large	2024-25
3	Justin Smith	History & AS VP			
4	Monique Henderson	Kinesiology	Classified Senate	Full-time Faculty At-Large (non-voting)	2024-25

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current Fall 2024 vacancies. Committee representatives - vacancies are open until filled. Nominations received the Fridays prior to the Senate meetings will be included on the agenda. Click the link above to access the nomination forms.
- Academic Senate
 - Cosmetology | 2023-26
 - Senator designee to DCC Technology Subcommittee | Fridays: 11 am - 12:30 pm via Zoom
 - Council for Curriculum & Instruction (CCI)
 - Art | 2024-26
 - Cosmetology | 2023-26
 - Distance Education Advisory Committee (DEAC)
 - Distance Education Coordinator | 2024-25 [MOU](#)
 - Criminal Justice | 2024-27
 - Noncredit & ESL | 2024-27
 - Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting | 2024-27
 - Computer Science | 2023-26
 - Cosmetology | 2022-25
 - Criminal Justice | 2022-25
 - Kinesiology, Health, PE, Athletics | 2023-26
 - Library | 2024-27
 - Noncredit & ESL | 2023-2026
 - College Technology Committee
 - DEAC rep | 2023-25

IV. GUEST REPORTS & UPDATES *(max 5-10 minutes per item; 10-15 minutes total)*

- A. ASGWC Report – Samantha Sarmiento, ASGWC Vice President of Student Advocacy (no report)

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

VI. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
1. [Academic Areas/Disciplines](#) – Pete Bouzar, AS Vice President
VP Bouzar presented the Academic Areas/Disciplines spreadsheet that is compiled annually according to Article 1 of the AS Bylaws, Section 3 - Membership of the Academic Senate and includes FTEF data obtained from ORPIE. He indicated the AS membership remains unchanged and noted that the EBoard was aware that the list contains some errors.
 - Errors may be reported to the AS EBoard and Lauren Davis Sosenko, Dean of Institutional Effectiveness. Lauren requested that senators provide the source of their data which she will compare to the statistics that are published elsewhere and compare it to the methodology of what is being presented in this AS report.
 - Senator Duvall noted that Psychology consists of 4 full-time faculty and requested that data should not include the full-time Counselors who teach psychology courses. Senators requested that ORPIE correct the # of full-time faculty in Psychology, Counseling, ASL, and Library.
 - VP Bouzar explained that Library, Counseling, and Criminal Justice are exceptions to the FTEF requirement since their membership represents the unique needs of their areas.
 - For this report and in the future, VP Bouzar requested that ORPIE provide data for all disciplines, not just those listed on this spreadsheet (*i.e.* Ethnic Studies). The EBoard will review the FTEFs to determine AS membership eligibility.
 - VP Bouzar reminded senators that their AS membership may include representing more than just their own disciplines and were asked to review the list of academic areas included in their AS membership.
 2. [Resolution on Lecture/lab Parity](#), 1st Reading – Annamaria Crescimanno, Academic Senator – Biology
Senator Crescimanno presented a first reading of the resolution. **MOTION** by Senator Lavarini to accept the resolution as a first reading. Seconded by Senator Kelley. Hearing no objections, the motion passed.

Senator Lavarini read a statement from CFE President Schneiderman:

“Statement of Support for Lab/Lecture Parity

The District held a curriculum meeting last Friday. On slide 7 of the PowerPoint, it states that the district will lose \$2.3 million dollars if the curriculum committees do not change the meeting times of classes and the lecture and lab unit distribution.

We believe that Dr. Serban is pressuring the college curriculum committees to change the curriculum in order to resolve a fiscal issue and we think that approach is inappropriate.

The curriculum committees should be supporting academic quality and our programs’ integrity, not resolving negotiable issues related to lecture and lab pay.

Because of this curriculum realignment, our lab faculty may be facing a cut in pay. This would not be an issue if the district would agree to change the lab compensation to 100% or lecture compensation like our surrounding districts: Santiago Canyon District pays 100%, South OC District pays 100%, and Long Beach pays 100%.

Lab faculty are fed up.

In response to our faculty frustration, CFE met with statewide California Federation of Teachers leaders last Friday and Saturday to explore the possibility and logistics of organizing towards a strike authorization vote.

This is not something that the faculty union wants to happen. However, during these times of record budget surpluses the lack of lecture/lab parity simply cannot continue.”

- President Jordan informed that OCC and CCC Academic Senates are in support of the resolution but currently have no plans to write their own if ours is approved.
 - Senators provided feedback and were asked to share the resolution with their academic areas and direct further comments to Senator Crescimanno. A second reading and vote will take place at the next meeting.
3. [President’s Cabinet Strategic Goals 2025-28](#) – Damien Jordan, AS President
President Jordan presented the President’s Cabinet goals with President Randall clarifying that they are year-to-year goals. The senators identified college activities that contribute to the goals and shared new ideas. Feedback included improving the communication of campus events to students, increasing faculty engagement and attendance of events, low-cost housing options, job opportunities for international students, partnership with Garden Grove Unified School District, providing free resources to students who do not qualify for financial aid funding, and increasing OER/ZTC. Senators were asked to share the list with their respective academic areas and report back on additional initiatives that could further support the goals. Alana Krause, Librarian, reported that she can assist faculty in finding sustainable and cost-effective OER/ZTC options for their classes.
4. Handbook Task Force – Justin Smith, AS Vice President
VP Smith informed that he will be leading an AS task force to update the [Faculty Handbook](#) and AS Handbook and requested volunteers. IPD Chair Green reported that during an IPD meeting, a faculty member shared that they were a member of a CIL Faculty Inquiry Group (FIG) and, not aware that there was a Faculty Handbook currently available, created a handbook they planned to share with newly hired faculty. Chair Green stated that Doreen Fioretto was advised to submit their draft to the AS EBoard for consideration of incorporating their ideas into the current handbook.

A. Other Agenda Requests

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

A. AS President’s Report – Damien Jordan

- President Jordan reported on the Program Review Annual Report cycle. Faculty Requests were received by Cosmetology, English, Library, and Nursing. The EBoard provided technical review feedback but noted that the requests were very well written. He reviewed the Faculty Prioritization timeline. The Faculty Requests will be distributed to the Senators on October 22nd for review and to post their questions for the Q&A sessions.
- He reported that a rough draft of the accreditation ISER is in development and a first reading will be presented to the AS on November 12th.
- President Jordan is scheduled to meet with the ASGWC on October 11 to discuss their potential partnership with the Foundation for The Extra Mile campaign.
- He reported on yesterday’s DCC meeting and their plans to develop a BP/AP on AI with BOT approval planned for spring 2025. College practices would need to comply with the policy. Additional information is forthcoming.
- He reported that VPI Kalfsbeek-Goetz is working with the Office of Instruction to revise the Distance Education Coordinator MOU. A draft will be presented to the AS for further feedback. President Jordan indicated he is in discussions with the union to have the MOU implemented as a one-semester contract for spring 2025.

B. AS Vice Presidents’ Reports – Pete Bouzar and Justin Smith (no report)

- VP Bouzar reported he will be attending the virtual ASCCC Area D meeting on October 18. He noted it is open to any faculty member who is interested in reviewing the [proposed ASCCC resolutions](#) that will

be voted on during the Fall Plenary next month. Faculty interested in attending the free Area D meeting may contact VP Bouzar for the registration link.

- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair (no report)
- D. Institute for Professional Development (IPD) – Kate Green, Chair
 - Chair Green reported the IPD is currently accepting applications for promotion in academic rank. [[Criteria](#)] [[IPD Academic Rank Application](#)]
 - Faculty Excellence Awards are currently accepting nominations from Deans and Department Chairs for the Excellence in Leadership and Service Award. Nominations close at 5 pm on October 11.
- E. Distance Education Advisory Committee (DEAC) (N/A)
- F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative
 - Senator Lavarini’s CFE report:

“The Union President and union directors all attended the CFT State Council held in Irvine on Friday and Saturday, Oct. 4 & 5, 2024. The meeting is much like the ASCCC’s plenary meetings: both are held in the fall and the spring, have discussions, breakout sessions, meals together, and speakers, and we also vote on resolutions. We all got to meet Derek Tran, who is running against Michelle Steel for the U.S. House of Representatives, and we wrote letters to targeted individuals in swing states to get them out to the polls in November. The [CFT Online Voter Guide](#) allows you to enter your home address where you are registered to give you all of the officially endorsed CFE Candidates: it really cool, and it includes our officially endorsed BOT candidates. CFT will be meeting in San Diego again in mid-March.

On Friday, in the College Community College Council Meeting, we discussed legislation that we would like to support in 2025. Possible topics are as follows:

- Increase Funding for PT Office Hours
- Same Due Process Right for PT Faculty as Tenured/Tenure-Track Faculty
- Adding Back Pre-Transfer levels of Math & English
- Repeal/Modify the SCFF
- Add Social Security to CalSTRS
- Expansion of College Promise Program—Free Tuition for All
- Disparity of the Funding for CCs compared to the CSUs, UCs, K-12, and prisons
- 33% Cap on District Reserves

Sadly, Gov. Newsom vetoed the bill to increase the Load Maximum for PT Faculty to 85%. As the new GWC CFE Director, I have two questions for each of you and your faculty:

- 1) What struggles on the job are you having?
- 2) What is getting in the way of you doing your job effectively?

Along with CBA (Collective Bargaining Unit), the union concerns itself with your working conditions. Understanding what issues you are having will help us craft a better contract in the future and allow us to see if areas of the CBA are being violated or need MOUs to close the gaps”.

- G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 1:57 pm.

IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350
(Contact the Foundation Office to submit donations)
- B. Senate Sympathy and Salutations Fund – (Senators may contact the Foundation Office to submit donations)
- C. 10+1 Senate Purview
 1. Curriculum including establishing prerequisites and placing courses within disciplines (rely primarily)
 2. Degree and certificate requirements (rely primarily)
 3. Grading policies (mutually agree)

4. Educational program development (*rely primarily*)
5. Standards or policies regarding student preparation and success (*rely primarily*)
6. District and college governance structures, as related to faculty roles (*mutually agree*)
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
8. Policies for faculty professional development activities (*rely primarily*)
9. Processes for program review (*rely primarily*)
10. Processes for institutional planning and budget development (*mutually agree*)
- . Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)