Council for Curriculum and Instruction Minutes

May 21, 2024
3:30 pm – 4:43 pm
Meeting location: Language Arts 109
Zoom option for guests: https://cccd-edu.zoom.us/j/95728372542
Meeting ID: 957 2837 2542
Phone: (669) 900 – 6833
Meeting documents are available on CCI SharePoint (CCCD login required) and CCI website

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A "fit" with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
~~Dawn Brooks~~	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
~~John Kasabian~~	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
~~Cathy Le~~	Library
Michelle Palma	Liberal Arts & Culture
~~Veronica Pizano~~	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Darby Scott	Communication Studies
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences

| Rachel Zacharia | Business, Accounting, Marketing, and Management |
| Ayesha Zia | English |

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Ally Chaudhry	Temporary Curriculum Support
Nicole Diamond	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Cosmetology
Criminal Justice

CCI Guests
Jennifer Bailly, Faculty of Economics
~~Krissy Barone, Faculty of Athletics~~
~~Bern Baumgartner, Faculty of Business~~
~~Margot Bowlby, Faculty of Political Science~~
Kristy Ho, Faculty of Counseling
Melissa Jauregui, Program Support Specialist
Sunshine McClain, Faculty of History
Alex Miranda, Dean of Social and Behavioral Sciences
~~Nicholas Mitchell, Faculty of Physical Education~~
~~Joel Powell, Faculty of Political Science~~
~~Derrick Watkins, Faculty of Criminal Justice~~
~~Travis Vail, Faculty of Biology~~

Social time for 30 minutes. Meeting started at 3:30.

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes Leilani motions to approve, Amy seconded; agenda and minutes approved with changes.
    a. Agenda – May 21, 2024 Program proposals are on hold.
    b. Minutes – May 7, 2024
    c. Minutes – April 16, 2024
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any

item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes. Jennifer Bailly recognizes Monica and Gary for their efforts and thanks them. Gary and Monica expresses their gratitude to the committee. Charissa gives a shout out to Ally for her work ethic and assistance in curriculum.

5. Information items
    a. Current vacant CCI positions
        • Cosmetology (Spring 2024-2027)
        • Criminal Justice (Spring 2024-2027)
    b. WEE Taskforce Vacancies
        • CCI Representative from CTE aligned curriculum
        • CCI Representative from Non-CTE aligned curriculum
        • Full-time Counselor
        • Chair from Nursing & Health Professions
    c. AB 1111 Taskforce Vacancies
        • CCI Representative from CTE aligned curriculum
6. Announcements
    a. See you all in Fall 2024! First technical review for Fall 2024 is tentatively on August 27, 2024 and first CCI meeting in September 3, 2024.

Michelle motioned to approve, Jodie seconded; consent items approved.

CONSENT ITEMS *(Voting items)*

PE G192 – Soccer 1 (1 unit)	Fall 2025
Revisions: **formerly Soccer**, catalog description, required for degree or certificate, SLOs, course objectives, lab content, instructional techniques, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. (03-05-24; 04-16-24; 05-07-24).	
PE G193 – Soccer 2 (1 unit)	Fall 2025
New course. **Includes DE addendum**. (03-19-24; 04-16-24; 05-07-24).	
PE G026N – Pickleball for Lifelong Learners (54 hours)	Spring 2025
New noncredit course. (04-16-24; 05-07-24).	
SOC G160 – Sociology of Criminology (3 units)	
Revisions: catalog description, **submit for Cal-GETC Area 4, UCTCA, local GE Area D, C-ID SOCI 160**, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. (04-16-24; 05-07-24).	
Security Guard, Certificate of Completion (80 hours)	Fall 2025
Revisions: catalog description, career opportunities, add CJ G072N, increase hours from 40. (1st reading 05-07-24).	
ECON G120 – Economic History of the United States (3 units) / HIST G110	Fall 2025
Revisions: **revive from retire, formerly Economic History Of the United Stat**es (capital O), TOP, catalog description, **resubmit for UCTCA, submit for Cal-GETC Area 3 and 4, and CSU US 1**, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum.	
PSCI G135 – International Political Economy (3 units)	Fall 2025
New course. **Crosslist with ECON G135. Includes new DE addendum.** Any edits recommended on either	

ECON G135 or PSCI G135 will be applied to both.

2024-25 Local General Education   Fall 2024
Revisions: formerly 2023-24 Local General Education.

       <u>Add to Area B4</u>
       MATH G140S

       <u>Add to Area C</u>
       ART G123/ETHS G123, ART G145, ART G159, ART G167, ETHS G121, ETHS G140

       <u>Add to Area D</u>
       ETHS G101/SOC G101, ETHS G121, ETHS G136/SOC G136, ETHS G137/SOC G137, ETHS G140

       <u>Add to Cultural Diversity</u>
       ETHS G101/SOC G101, ETHS G121, ETHS G136/SOC G136, ETHS G137/SOC G137, ETHS G140

2024-25 CSU General Education Breadth   Fall 2024
Revisions: formerly 2023-24 CSU General Education Breadth.

       <u>Add to Area B2</u>
       BIOL G160

       <u>Add to Area B4</u>
       MATH G140S

       <u>Add to Area C</u>
       ART G123/ETHS G123,

       <u>Remove from Area C</u>
       CMST G255/ETHS G255

2024-25 IGETC (UC or CSU)   Fall 2024
Revisions: formerly 2023-24 IGETC (UC or CSU)

       <u>Add to Area 3A</u>
       ART G123/ETHS G123

REPORTS & UPDATES *(maximum of 5 minutes per report)*

1. Articulation report – Nicole Diamond All Area F submissions have been denied. UCTCA submissions are in June. Jeanette requested a course to be submitted. Review list of courses for articulation submissions.
2. Chairs report – Monica Jovanovich and Gary Kirby Ayesha has served for eight years and English will have a new CCI representative. Berlynn will be the new Nursing CCI representative and Amy may be participating as SLO coordinator to provide SLO expertise by attending Technical Review and is always welcomed as a guest. Kristy will be the new Counseling CCI representative.
3. VPI report – Kay Nguyen
4. Special reports
   a. WEE Taskforce Report Nothing to report.

b. Area E Taskforce Report Hold until the fall.
c. AB 1111 Taskforce Report There was a webinar last week.

CONTINUING DISCUSSION ITEMS *(maximum of 15 minutes total; 5 minutes per item; * =voting item)*

1. Credit for Prior Learning – accepting other community colleges' awarded credit* – Nicole Diamond (05-07-24) Michelle expressed she is still feel uneasy. Nicole proposes to show how other colleges are doing this and in regards to articulation.

2. Process of adding courses to local GE pattern* – Nicole Diamond (10-03-23; 10-17-23; 11-07-23; 12-05-23). Currently, faculty are asked to include requests in the justification. We are aiming to have a designated area when we move to CIM – faculty can select area(s) to submit for and an articulation area indicating the status of approve and/or phase out. The goal is to have the form user friendly by listing options in a drop down feature. This is the goal for all articulation elements as well. The goal is to also have CIM display courses that are entered in Banner as equivalent districtwide (not an edit field for faculty) and faculty can verify.

   Amy shares the goal of having the SLOs map with iSLOs with Nuventive. Many CCI representatives would like to participate in the testing phase.

NEW DISCUSSION ITEMS *(* = voting item)*

None

PROGRAM PROPOSALS *(maximum of 10 minutes total)*

1. C++ Programming, Certificate of Achievement Hold
2. Java Programming, Certificate of Achievement Hold
3. Python Programming, Certificate of Achievement Hold

CURRICULUM – SECOND READINGS *(Voting items)*

ECON G135 – International Political Economy (3 units)   Fall 2025
Revisions: **formerly Political Economy**, catalog description, **cross-list PSCI G135, retain local Area D, resubmit for UCTCA, submit for Cal-GETC Area 4**, advisories, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum**. (1st reading 05-07-24). Nicole motioned to approve, Cristian seconded; motion approved. Course revisions and updated DE addendum approved.

Business Administration 2.0, Associate in Science Degree for Transfer (27-32 units)   Fall 2025
Revisions: catalog description, PLOs, remove BUS G110, add MATH G140S, MATH G180, MATH G160S, SOC G125, increase units from 27-28. (1st reading 05-07-24). Jeanette motioned to approve, Matt seconded; motion approved. Program revisions approved.

MGMT G155 – Customer Service (3 units)   Fall 2025
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum**. (1st reading 05-07-24).

MKTG G157 – Finding and Knowing Your Customer (1.5 units)   Fall 2025
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and

textbooks. **Includes updated DE addendum**. (1ˢᵗ reading 05-07-24).

Leilani motioned to approve, Jodie seconded; motion approved. Course revisions and DE addendum for MGMT G155 and MKTG G157 approved.

BIOL G183 – Botany (4 units)   Fall 2025
Revisions: catalog description, **resubmit UCTCA, C-ID BIOL 155, and submit for Cal-GETC Area 5B**, required for degree or certificate, SLOS, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. (1ˢᵗ reading 05-07-24). Jeanette motioned to approve, Nicole seconded; motion approved. Course revisions approved.

History, Associate in Arts for Transfer (18 units)   Fall 2025
Revisions: catalog description, List B remove ANTH G150, SOC G133, HIST G132, HIST G135; add ETHS G121, HIST G145, HIST G155, ETHS G150, HIST G190, ETHS G190, ECON G120, and ETHS G140, decrease units from 18-20. (1ˢᵗ reading 05-07-24). Leilani motioned to approve, Rachel seconded; motion approved. Program revisions approved.

CURRICULUM – FIRST READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

~~Program~~ University Core, Certificate of Achievement (22-30 units)   Fall 2024
Revisions: catalog description, PLOs, add to Mathematics: MATH G140S, MATH G160S, PSYC G140, ECON G160, SOC G125; add to Arts and Humanities: ART G128, PHIL G150, add to Social and Behavioral Sciences: SOC G140, ETHS G255, ETHS G121, GEOG G120, ETHS G120, HIST G155, ETHS G150, remove from Social and Behavioral Sciences: HIST G132, HIST G135, GLST G230.

PLO 4 change to "Utilize methods of inquiry used by the social and behavioral sciences." PLO 1 remove "critically." Subtotal needs to be revised. ECON G130, HIST/SOC G140, ECON G135, SOC/ETHS G133, SOC/ETHS G134, and PSYC/ETHS G167.

Jeanette motioned to vote, Jodie seconded; motion to vote approved. Amy motioned, Michelle seconded; motion approved. Program revisions approved. Melissa J. has reminded the committee to have proof of 51% AAM saved on file as it is a nonCTE certificate of achievement.

TABLED / ON HOLD ITEMS

1. Dance, Associate in Arts Degree (25 units)   Fall 2025
    Revisions: catalog description, PLOs, career opportunities, remove DANC G135, DANC G136, BIOL G220, MUS G101, THEA G106, THEA G175, THEA G176, THEA G177, and THEA G178; add DANC G201, DANC G119, DANC G261, DANC G231, DANC G251, DANC G255, DANC G212, DANC G232, and DANC G213.

2. SIGN G185 – American Sign Language 2 (4 units)
    Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum.

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.