



Council for Curriculum and Instruction Agenda

September 3, 2024

3:00 pm – 5:00 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and /or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)

Representative	Area / Position
Jeanette Adame	History & Education
Jennifer Bailly	CCI Chair (<i>non-voting</i>)
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Berlynn Ching	Nursing & Health Professions
Kristy Ho	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	Mathematics & Engineering; Technical Review Lead
Cathy Le	Library
Michael McCarthy	Criminal Justice
Michelle Palma	Liberal Arts & Culture
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science

Sergio Sanchez	Noncredit & English as a Second Language
Mujib Tahir	English
Michael Valinluck	Biological Sciences
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)

Member	Area / Position
Christy Banales	Student Services Representative
Nicole Diamond	Articulation Officer
Jennifer Kalfsbeek-Goetz	Vice President of Instruction
Charissa McCord	Curriculum Specialist

Representative Vacancies

Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology

Guests

Leslie Bitong
Laura Duvall
Yvonne Portillo
Martie Ramm Engle
Derrick Watkins

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda – September 3, 2024
 - b. Minutes – May 21, 2024
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Current vacant CCI positions
 - Cosmetology (Spring 2024-2027)
 - b. Concluded: WEE, AB1111, Area E Taskforce
 - c. Current process to retire curriculum via email – gwccurriculum@cccd.edu
6. Announcements
 - a. Welcome new and returning CCI Representatives

CONSENT ITEMS (*Voting items*)

None

REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Nicole Diamond
2. Chairs report – Jennifer Bailly
3. VPI report – Jennifer Kalfsbeek-Goetz
4. Special reports

CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; * =voting item*)

None

NEW DISCUSSION ITEMS (** = voting item*)

1. Ethnic Studies courses not approved in CSU GE Area F
2. Review of overlapping curriculum with the proposed new course, COUN G200 – Student Identity Development (Laura Duvall)
3. Curriculum Committee Member Training

PROGRAM PROPOSALS (*maximum of 10 minutes total*)

1. C++ Programming, Certificate of Achievement
2. Java Programming, Certificate of Achievement
3. Python Programming, Certificate of Achievement
4. Chemistry, Certificate of Achievement
5. Ocean Lifeguard 1, Certificate of Completion

CURRICULUM – SECOND READINGS (*Voting items*)

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

None

CURRICULUM – FIRST READINGS

Dance, Associate in Arts Degree (25 units) Revisions: catalog description, PLOs, career opportunities, remove DANC G135, DANC G136, BIOL G220, MUS G101, THEA G106, THEA G175, THEA G176, THEA G177, and THEA G178; add DANC G201, DANC G119, DANC G261, DANC G231, DANC G251, DANC G255, DANC G212, DANC G232, and DANC G213.	Fall 2025
THEA G182 – Advanced Make-up (3 units) New course.	Fall 2025
ELL G050N – Reading and Writing for Small Business (36 hours) New noncredit course. Includes new DE addendum.	Fall 2025
ELL G051N – Listening and Speaking for Small Business (36 hours) New noncredit course. Includes new DE addendum.	Fall 2025

MUS G122 – Chamber Choir (1 unit) Revisions: catalog description, resubmit for UCTCA , equivalent to MUS A122, prerequisites, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks.	Fall 2025
MUS G143 – History of Jazz (3 units) Revisions: catalog description, resubmit for UCTCA and Cal-GETC , required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum.	Fall 2025
MUS G242 – Intermediate Piano 2 (2 units) Revisions: formerly Intermediate Piano II , catalog description, resubmit for UCTCA, advisories, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation and textbooks.	Fall 2025
Pre-Physician Assistant, Certificate of Achievement (39-45 units) Revisions: catalog description, PLOs, career opportunities, add BIOL G210, BIOL G180, BIOL G186, BIOL G183, CHEM G180, CHEM G185, MATH G160S, PSYC G140, SOC G125, and increase units to 29-45.	Fall 2025
Pre-Occupational Therapy, Certificate of Achievement (17-20 units) Revisions: catalog description, PLOs, and increase units from 18.	Fall 2025
COUN G200 – College Student Identity Development New course. Submit for UCTCA, Cal-GETC Area 4, and Local GE Area 4. Includes new DE addendum.	Fall 2026

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.