



Council for Curriculum and Instruction Agenda

October 1, 2024

3:00 pm – 5:00 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and /or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)

Representative	Area / Position
Jeanette Adame	History & Education
Jennifer Bailly	CCI Chair (<i>non-voting</i>)
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Berlynn Ching	Nursing & Health Professions
Kristy Ho	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	Mathematics & Engineering; Technical Review Lead
Cathy Le	Library
Michael McCarthy	Criminal Justice
Michelle Palma	Liberal Arts & Culture
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Tiffany Ruggeri	Communication Studies

Sergio Sanchez	Noncredit & English as a Second Language
Mujib Tahir	English
Michael Valinluck	Biological Sciences
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)

Member	Area / Position
Christy Banales	Student Services Representative
Nicole Diamond	Articulation Officer
Jennifer Kalfsbeek-Goetz	Vice President of Instruction
Charissa McCord	Curriculum Specialist

Representative Vacancies

Area / Position
Associated Students Representative (non-voting)
Cosmetology

Guests

Claudia Alcala
Leslie Bitong
Margot Bowlby
Collette Hausey
Tam Nguyen
Martie Ramm Engle
Leah Walden-Hurtgen
RC Wilkinson

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda –October 1, 2024
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in anytime that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Current process to retire curriculum via email – gwccurriculum@ccd.edu
6. Announcements

CONSENT ITEMS (Voting items)

PE G133 – Intermediate Yoga (0.5-1 unit)

Fall 2025

Revision: **formerly** PE G131.

AUTO G110 – Engine Repair (5 units) Fall 2025
Revisions: required for degree or certificate and textbooks. **Updated DE addendum.**

AUTO G120 – Electrical/Electronic Systems: Introductory (5 units) Fall 2025
Revisions: remove advisory, required for degree or certificate. **Updated DE addendum.**

AUTO G121 – Electrical/Electronic Systems: Advanced (5 units) Fall 2025
Revisions: SAM and required for degree or certificate. **Updated DE addendum.**

AUTO G130 – Engine Performance: Basic Theory/Diagnosis (4.5 units) Fall 2025
Revisions: add advisories, required for degree or certificate, and methods of evaluation. **Updated DE addendum.**

AUTO G141 – Automotive Chassis: Steering & Suspension (4.5 units) Fall 2025
Revision: lecture hours, lab hours, contact hours, study noncontact hours, total student learning hours, and course assignments. **Updated DE addendum.**

AUTO G150 – Manual Drive Trains & Axles (4 units) Fall 2025
Revisions: lecture hours, lab hours, contact hours, study noncontact hours, total student learning hours, **submit for C-ID AUTO 130X**, required for degree or certificate, course objectives, methods of evaluation, and textbooks. **Updated DE addendum.**

AUTO G151 – Automatic Transmissions and Transaxles (4 units) Fall 2025
Revisions: lecture hours, lab hours, study noncontact hours, total student learning hours, SLOs, course objectives, and textbooks. **Updated DE addendum.**

AUTO G160 – Heating and Air Conditioning (4 units) Fall 2025
Revisions: lecture hours, lab hours, study noncontact hours, total student learning hours, submit for C-ID AUTO 170X, required for degree or certificate, and SLOs. **Updated DE addendum.**

Retire effective Fall 2025

COLL G100 – Becoming a Successful Student

ATHL G235 – Basketball Team Women

ATHL G236 – Basketball Team Men

PE G108 – Adapted Aquatics

PE G176 – Total Fitness for women

PE G101 – Jogging for Fitness

PE G114 – Surfing

PE G158 – Tennis

PE G195 – Volleyball

KIN G110 – Mental Skills for Performance

MUS G209 – Symphonic Band, Advanced

ETHS G121 – History of American Women

ETHS G140 – California History

REPORTS & UPDATES (maximum of 5 minutes per report)

1. Articulation report – Nicole Diamond
2. Chairs report – Jennifer Bailly
3. VPI report – Jennifer Kalfsbeek-Goetz
4. Special reports

CONTINUING DISCUSSION ITEMS (maximum of 15 minutes total; 5 minutes per item; * =voting item)

None

NEW DISCUSSION ITEMS (* = voting item)

1. 2024-25 CCI goals
2. CCN and TMCs
3. Lions, Tigers, and Alignment (Amy Thach)

PROGRAM PROPOSALS (maximum of 10 minutes total)

None

CURRICULUM – SECOND READINGS (Voting items)

Utilize *CurricUNET* comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

THEA G182 – Advanced Make-up (3 units) Fall 2025
New course. ([09-03-24](#))

ELL G050N – Reading and Writing for Small Business (36 hours) Fall 2025
New noncredit course. **Includes new DE addendum.** ([09-03-24](#); [09-17-24](#)).

ELL G051N – Listening and Speaking for Small Business (36 hours) Fall 2025
New noncredit course. **Includes new DE addendum.** ([09-03-24](#); [09-17-24](#)).

Pre-Physical Therapy, Certificate of Achievement (39-45 units) Fall 2025
Revisions: catalog description, PLOs, career opportunities, add BIOL G210, BIOL G180, BIOL G186, BIOL G183, CHEM G180, CHEM G185, MATH G160S, PSYC G140, SOC G125, and increase units to 29-45. ([09-03-24](#); [09-17-24](#)).

BUS G011N – Small Business Essentials (36 hours) Fall 2025
New noncredit course. **Includes new DE addendum.** ([1st reading 09-17-24](#)).

BUS G012N – Launching a Small Business (18 hours) Fall 2025
New noncredit course. **Includes new DE addendum.** ([1st reading 09-17-24](#)).

PSCI G190 – California State and Local Government (1 units) Fall 2026
New course. **Submit for US 3, UCTCA, Cal-GEC 4, comparable to PSCI G180/PSCI G181/ETHS G181.**
Includes new DE addendum. ([1st reading 09-17-24](#)).

POLS C1000 – American Government and Politics (3 units) Fall 2025
Revisions: **formerly PSCI G180.** **Includes updated DE addendum.** ([1st reading 09-17-24](#)).

<p>ANTH G100 – Introduction to Cultural Anthropology (3 units) Revisions: catalog description, resubmit for UCTCA, Cal-GETC Area 4, C-ID ANTH 120, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. (1st reading 09-17-24).</p>	Fall 2025
<p>SIGN G200 – Deaf Culture (3 units) Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, and textbooks. Includes new DE addendum. (1st reading 09-17-24).</p>	Fall 2025
<p>Pre-Physician Assistant, Certificate of Achievement (39-45 units) Revisions: catalog description, PLOs, add courses BIOL G210, BIOL G180, BIOL G186, BIOL G183, CHEM G180, CHEM G185, MATH G160S, PSYC G140, and SOC G125, increase units from 19. (1st reading 09-17-24).</p>	Fall 2025
<p>DANC G130 – Dance for Musical Theater (2 units) Revisions: SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, and textbooks. (1st reading 09-17-24).</p>	Fall 2025
<p>DANC G160 – Contemporary Dance Styles (2 units) Revisions: catalog description, SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, and textbooks. (1st reading 09-17-24).</p>	Fall 2025

CURRICULUM – FIRST READINGS

<p>SIGN G180 – American Sign Language 1 (4 units) Revisions: catalog course, assigned disciplines, SAM, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, methods of evaluation, and textbooks. Includes updated DE addendum.</p>	Fall 2025
<p>SWHS G110 – Introduction to Social Work and Human Services (3 units) Revisions: catalog description, resubmit C-ID SWHS 110, submit Cal-GETC 4, SLOs, course objectives, lecture content, course assignments, methods of evaluation. Includes updated DE addendum.</p>	Fall 2025
<p>SWHS G120 – Seminar in Social Work and Human Services (1 unit) Revisions: resubmit C-ID SWHS 120A, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum.</p>	Fall 2025
<p>SWHS G121 – Fieldwork in Social Work and Human Services (2 units) Revisions: resubmit for C-ID SWHS 120B, course objectives, lecture content, course assignments, and textbooks. Includes updated DE addendum.</p>	Fall 2025
<p>AUTO G101 – Introduction To Automotive Technology (3 units) Revisions: lecture hours, lab hours, study noncontact hours, total student learning hours, submit C-ID AUTO 110X, lecture content, lab content, methods of instruction, methods</p>	Fall 2025

of evaluation, and textbooks. **Includes updated DE addendum.**

BUS G100 – Introduction to Business (3 units) Fall 2025
Revisions: catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

MUS G127 – Wind Band Skills 1 (1 unit) Fall 2025
Revisions: catalog description, grading policy, open entry open exit, required for degree or certificate, SLOs, course objectives, lecture content, and methods of instruction.

MUS G128 – Wind Band Skills 2 (1 unit) Fall 2025
Revisions: catalog description, open entry open exit, required for degree or certificate, SLOs, course objectives, lecture content, and methods of instruction.

MUS G129 – Wind Band Skills 3 (1 unit) Fall 2025
Revisions: catalog description, grading policy, open entry open exit, SLOs, course objectives, lab content, and methods of instruction.

MUS G130 – Wind Band Skills 4 (1 unit) Fall 2025
Revisions: catalog description, open entry open exit, required for degree or certificate, SLOs, course objectives, lecture content, lab content, and methods of instruction.

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.