

# Distance Education Advisory Committee, Agenda

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
5-13-'24	2:30 – 4:00 PM	Zoom

<b>Co-Chairs '23-'24</b> Jason Sheley, Alex Miranda
<b>Guest(s)</b> N/A Jason Sheley, Alex Miranda
<b>Read/Prepare</b> N/A

## Agenda Items

DISCUSSION ITEMS	PRESENTER/LEAD	TIME (Est.)	Notes
<b>ONGOING BUSINESS/TOPIC</b>			
Welcome	Jason S., Alex M.	5	
Review of Minutes, 4-22-'24	All	5	
Reports and updates <ul style="list-style-type: none"> <li>• Pilots - UDOIT Advantage &amp; CopyLeaks.</li> <li>• Updated DesignPlus Menu (formerly CIDI Labs DesignTools).</li> <li>• CCCO System-wide Canvas Studio Video Platform</li> <li>• Canvas Training, Summer and Fall ,24</li> </ul>	Sheryl H., Jason S., Alex M.	30	
<b>NEW BUSINESS/TOPIC</b>			
What to attend to for Fall '24	All	20	Where we are

**Notes**

# Minutes, 4-22-'24

## 1. Welcome – Jason Sheley, Alex Miranda

Jason and Alex welcomed the DEAC members.

## 2. Minutes, 4-8-'24 - approved without changes - All

A member of DEAC asked that the Canvas Training Summer/Fall '24 presentation be included as meeting notes.

## 3. Canvas Levels I and II Trainings – Jason Sheley, Alex Miranda

Jason S. mentioned that there are numerous matters that the faculty, DEAC included, ought to address regarding Canvas Level 2 trainings. A question arose about the selected faculty trainer for the Fall '24. Jason S. reported the history and the status of the faculty trainer MOU, and numerous DEAC members opined that such position is central to online instruction. Also, several DEAC members noted that the faculty trainer represents faculty members' support and guidance pertinent to online instruction. The status of the faculty trainer position is that the MOU has not been returned to GWC as of this date.

## 4. Reports - Pilots

Sheryl H. reported the status of various "pilots." This item will be revisited next meeting – 5-13- '24.

- UDOIT Advantage & CopyLeaks.
- Updated DesignPlus Menu (formerly CIDI Labs DesignTools).
- Tidyup
- CCCO System-wide Canvas Studio Video Platform

## 5. Level II Training for the future – Jason S.

Jason S. reported that it is possible that GWC will join OCC and CCC on their Canvas L2 training. The focus on L2 and other matters derailed the work on the Handbook. Ashley B. suggested that the DEAC separate itself into two workgroups: 1) Canvas Trainings, 2) Handbook. Jason S. indicated that Alex M. will work on a draft of the Handbook and present it to the DEAC in the Fall '24.

Alex M. shared the Canvas L2 syllabus prepared by Reza M. Paul T. suggested a separation between equity/inclusion and academic rigor. Also, DEAC members suggested to strike item #1, as it is addressed on item #2. Ashley B. supported the changes mentioned above. Amy R. suggested, furthermore, that modules be created for each topic. The "objectives" section "looks good," as proposed by Paul T. Reza M. explained the way in which L2 progresses, as he is the one who guides the L2 experience. Rupa R. asked whether REC/RSI continue to be an expectation placed on faculty. Jason S. replied that REC/RSI are required.

Evangelina R. mentioned that badges are a very good idea and that faculty members' participation in trainings ought to be noted in some way. Julie N. shared that her experience is that GWC faculty members are very good in the design of online courses. Jason S. shared that he would monitor and report what CCC and OCC are doing about their Canvas L2 training. This item will be further discussed on the next meeting, 5-13-'24.

## 5. Meeting adjourned at 3:48 PM. Next meeting 5-13-'24, 2:30-4:00 PM.