



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, March 6, 2025

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2024 - 2025	
Bern Baumgartner – Business, Accounting, Mngt, Marketing	Herman Singh – Social Sciences
Amanda Best - Art	Natalie Stone - Mathematics & Engineering
Keisha Cosand - English	Leah Walden-Hurtgen - Liberal Arts & Culture
Amy Douma (Psychology) – Part-time Faculty At-large	Rachel Wegter - Communication Studies
Doreen Fioretto – History & Education	RC Wilkinson - World Languages & Sign Language
Kate Green - IPD Chair, Physical Sciences	VACANT - Auto Tech, Digital Arts, Drafting
Amy Jennings - Psychology	VACANT - Computer Science
MaryLynne LaMantia - Biological Sciences	VACANT – Criminal Justice
Barbara Miyadi – Nursing/Health Professions (<i>pending AS consent</i>)	VACANT – ELL & ESL
Tim Mueller – Performing Arts	VACANT – Kinesiology, Health, Athletics
Jimmy Nguyen - Counseling & EOPS	VACANT - Library
Evangelina Rosales - Cosmetology	

I. ANNOUNCEMENTS

Welcome new members Amy Douma, Psychology, representing Part-time Faculty At-Large and Evangelina Rosales representing Cosmetology.

II. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – March 6, 2025
- B. Minutes – [February 6, 2025](#)

III. CONTINUING BUSINESS

- A. Call for IPD Chair – nomination period Feb 28 – March 10 at noon
- B. Faculty Excellence Awards
 1. February: recognized by Classified Professionals
 2. March: Innovation Award recognized by Department Chairs, Deans and Managers
- C. Feedback on CIL webpage: <https://www.goldenwestcollege.edu/cil/index.html>
- D. 2025-26 ACADEMIC RANK – AR Work Group
Bios and photos for faculty approved to full Professor for AR website [\[2025-26 Professors\]](#)

IV. NEW BUSINESS

A. Conferences

1. Review Applications - Discipline/General Education Conferences, Workshops, Prof Meetings and Classes.

\$2,200 maximum annual funding allowance which can be used to fund a single conference or multiple conferences per academic year. First come, first served contingent on available Full-time Faculty and Part-time Faculty Conference funds. [\[CAR form\]](#) [\[CAR reimbursement form\]](#)

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
a		Amy Douma	Psychology Part-time (9) LHE	Discipline	\$2,200	Western Psychology Association Annual Convention 2025 CAR	April 30 – May 4, 2025	Las Vegas, NV

2. Review Applications - Conferences of General Import to the College per Faculty Member’s Leadership/Committee Role

\$2,200 maximum annual funding allowance which can be used to fund a single conference for faculty members per their GWC or District leadership roles or as a committee member, faculty coordinator, or as requested by the college or District. This involves conferences of a greater import to the educational program of the college. First come, first served contingent on available IPD General Workshop/Conference funds. (Eligible to apply for IPD funds after VPI Faculty Conference funds have been depleted for that academic year).

	IPD DECISION	FACULTY	DISCIPLINE	LEADERSHIP ROLE	AMOUNT	EVENT	DATES	LOCATION
a		Teresa Nguyen	ELL	Department Chair Refer to VPI statement of support.	\$827 Her remaining balance in this conference category plus \$150 presenter funding.	BC TEAL (Teachers of English as an Additional Language) 2025 Annual Conference CAR	May 2-3, 2025	Vancouver, Canada
NOTE: She indicated that she was ineligible for SEAP or Adult Ed funding.								

3. Requesting feedback - What’s working well, what’s not working, and opportunities to improve:

- GWC/District CAR Application Approval process and Reimbursement process
- IPD Application instructions
- IPD Reimbursement instructions

4. Conference survey

V. INFORMATION ITEMS

A. Preapproved - Discipline/General Education Conferences, Workshops, Prof Meetings and Classes.

\$2,200 maximum annual funding allowance which can be used to fund a single conference or multiple conferences per academic year. First come, first served contingent on available Full-time Faculty and Part-time Faculty Conference funds. [[CAR form](#)] [[CAR reimbursement form](#)]

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Approved by IPD Chair	Chad Ponciano	Counseling	Discipline	\$2,000	2025 3C2A Annual Convention – California Community College Athletics Association CAR	March 25 – 27, 2025	Sacramento, CA
IPD Chair approved – Time sensitive due to the cancellation of the Feb 20 th IPD meeting.								
2	Approved by IPD Chair	Ruth Calcanas	Sociology	Discipline	\$2,200	2025 Pacific Sociological Association Annual Conference CAR	March 27-30, 2025	San Francisco, CA
IPD Chair approved – Time sensitive due to the cancellation of the Feb 20 th IPD meeting.								

3	Preapproved conference	Pete Bouzar	Math	General Teaching	\$850	Online Teaching Conference: CCC TechConnect 2025 CAR	June 16-18, 2025	Long Beach, CA
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B. Preapproved - Salary Advancement Credits

	FACULTY	DISCIPLINE	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
1	Matthew Shimazu	Chemistry	2.22	40	CONF/WKP	@ONE Assessment in Digital Learning	June 4, 2025
2	Tasha Chambliss	Cosmetology	1	18	Mentoring	Mentor for Teresa Roston (2024-25 Temporary 1-year full-time faculty member)	Spring 2025

C. IPD Vacancies - Click [HERE](#) to submit your nomination. Open until filled.

1. Auto Automotive Technology, Digital Arts, Drafting | 2024-27
2. Computer Science | 2023-26
3. Criminal Justice | 2022-25
4. Kinesiology, Health, PE, Athletics | 2023-26
5. ELL/ESL/GED | 2023-26
6. Library | 2024-27

VI. WORKGROUP ASSIGNMENTS 2024-25 (New or returning members to select TWO assignments)

- 1. SALARY ADVANCEMENT CREDITS & ALTERNATIVE METHODS** – (ongoing applications)
 Members: B. Baumgartner, A. Best, K. Green, B. Miyadi, N. Stone, and R. Wilkinson
 Task: Research institutional professional development programs and propose classes that serve the professional, educational, and training needs of GWC faculty that can be used towards earning salary advancement credits and alternative methods funding.
- 2. SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.
 Members: M. LaMantia (Chair), A. Best, T. Mueller, J. Nguyen, N. Stone, and L. Walden-Hurtgen
 Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.
- 3. ACADEMIC RANK/PROFESSOR EMERITUS** (Sept-Nov)
 Members: R. Wegter (Chair); B. Baumgartner, D. Fioretto, M. LaMantia, J. Nguyen, H. Singh, and L. Walden-Hurtgen
 Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.
- 4. FACULTY EXCELLENCE AWARDS**
 Members: A. Jennings (FEA Liaison), K. Cosand, K. Green, T. Mueller, and RC Wilkinson
 Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate’s Teacher Appreciation & Awards Luncheon in May.
- 5. MENTORING**
 Members: H. Singh (Chair); D. Fioretto, A. Jennings, and B. Miyadi

Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the [Mentoring Handbook](#) current.

6. CIL/PDAC

Members: K. Cosand, A. Jennings, and T. Mueller

Task: Aligns with Goal #3 of the IPD's Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:

- To develop and promote PD opportunities to the faculty including reporting Flex Day initiatives to the IPD.
- Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.
- Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

VII. [2024-25 IPD Meeting schedule: Agendas and Minutes](#)

VIII. E-links

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| <ul style="list-style-type: none"> ▪ IPD website – services and applications ▪ Academic Senate website ▪ CCI website ▪ GWC Canvas Support Site | <ul style="list-style-type: none"> ▪ Faculty & Staff webpage ▪ DEAC SharePoint ▪ Academic Senate Faculty Resources |
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