



Classified Senate Meeting
Tuesday, August 11 , 2020 | 3pm – 4:00pm, Via Zoom

Meeting Agenda

Senate Members:

Dorsie Brooks (CTE Senator)

Liz Caluag (Senator At Large)

Kristen Hill (President's Wing Senator)

Jessica Jacobs (Student Services Senator)

Jill Kiefer (Senator at Large)

Linda Kiser (Instructional Wing Senator)

Lindsey McNutt (Senator at Large)

Ben Olague (Senator At Large)

Diana Rochat (Senator at Large)

Pratik Solanki (IT Senator)

Sean Suter (Senator at Large)

Uyen Tran (Senator at Large)

Additional Attendees:

Items:

1. **Welcome and Call to Order (3:03pm)**
2. **Health/Wellness Check In**
3. **Committee Selection Rubric**
 - a. Governance Committee Criteria: Equity Mindset,
 - b. Hiring Committee Criteria: Equity Mindset, EEO Training, Not Been on a Committee in the Past Year, Current Job Duties
 - c. **Action Item: Dorsie will upload proposed rubrics to Teams and CS will review/provide edits for approval at next meeting**
4. **Social Engagement- Remainder Summer/ Fall**
 - a. Group consensus: once a month, rotate times (I.e., some mornings, some afternoons)
 - b. 1st Engagement: second week of the semester 8/31 - 9/4
5. **Union Collaboration**
 - a. Dorsie & Ben meet with Andrew – productive meeting in terms of finding gaps in communication
 - b. CFCE is exploring Q&A or Know Your Rights meetings – discussed possible collaboration in these events, but consensus was that rather than co-host or sponsor these events with CFCE, the Senate should help encourage attendance by promoting.
 - i. Concerns about co-sponsoring: don't want the Senate to field Union issues, good to preserve the difference between the 2 organizations
6. **Newsletter Content**
 - a. View From My Desk – call for photo submissions
 - b. Scholarship Fund thermometer image

- c. Calendar
 - d. Infographic on CaMP project – how many students have been contacted, how many Classified participated, etc.
 - i. Quotes from Classified
 - e. Donation from Happy Panner -> 10,000 planners for students
 - f. Pictures from CaMP Project, Food Distribution, etc.
 - g. **Action Item: Jill will coordinate content submission with Kristen for newsletter; Dorsie will submit call for “View From My Desk” to all Classified**
- 7. Tim/John Meetings this month- Additions?**
- a. For meeting with Tim: Dorsie & Ben will ask for timeline of follow up on Racial Equity Townhalls
 - b. For meeting with John: District Climate Survey, Reopening Status through DCC
 - c. Board letter input - Dorsie is posting the reports on Teams; review and add suggestions
- 8. Campus Updates/For the Good of the Order**
- a. DCC Technology Subcommittee – discussion of moving away from aliases and OCC/CCC/GWC specific emails so that all employees would have @cccd.edu emails; currently 800-1000 accounts with issues for these reasons (mismatch between BANNER and Active Directory causes problems in these accounts)
 - i. New Student Website – instruction.cccd.edu
 - ii. Proctor Tools – currently use Respondus and Proctorio; conversation about trying to move towards 1 tool
 - b. Division Coordinators are having regular meeting with new VPI; Classified will be invited to Flex Day
 - c. Cranium Café - being discontinued at GWC; possible replacement options: Ocelot, MS Teams, NextGen, SignalVine
- 9. Adjournment - 4:03pm**

Fall Meeting Schedule: