Classified Senate Meeting
August 3, 2022

Meeting Agenda

Senate Members: Nelson Contreras (Senator at Large), Heather Dann (Senator at Large), Dawn Ditmer (Administrative Services Senator), Kristen Hill (President's Wing Senator), James Hulbert (CTE Senator), Jessica Jacobs (Student Services Senator), Jill Kiefer (President), Yadira Lopez-Daly (Senator at Large), Kaori Nakama (Senator at Large), Ben Olague (Past President), Bre Ritter (Senator at Large), Stephanie Smallshaw (Senator at Large), Pratik Solanki (IT Senator)
Additional Attendees: Dorsie Brooks, Therese Grande, Diana Rochat, Sean Suter, Uyen Tran

Items:

1. **Welcome and Call to Order**
   Meeting started at 2:03

2. **Approval of 7/22/22 CS Meeting Minutes**
   a. **Kaori Took good minutes. Minutes approved @2:05**

3. **Classified "Welcome Back" Day**
   a. Change of Date: August 16ᵗʰ – 8:00am-9:30am
      i. Date change was made due to lack of return to campus.
   b. Evite – RSVP's requested
      i. Evite is needed due to date change. Jill is afraid we might lose some folks.
      ii. T-shirts not ready until the 18ᵗʰ also unfortunately.
      iii. Tim wants this to be an annual event for classified staff.
      iv. We're here all summer but can come up with new things to celebrate
      v. Time to start new traditions
      vi. Flex day is going to involve classifed again
      vii. T-shirts might make it back in for Monday.
   c. Annual Event with "Welcome Back to Fall" theme
      i. Jill would like a subcommittee on decorations for the event.
      ii. No timframe change things just moving to the 16ᵗʰ
      iii. All members look for giveaway items.

4. **Brown Bag Lunch – 8/4/22**
   a. Encourage classified to attend
   b. Sean mentioned that they are pushing for a pay increase

5. **Campus Updates/For the Good of the Order**
   a. Official "Return to Campus" date still unknown
   b. Chancellor's Reception – Monday, August 8th – 2:00pm-3:00pm
      i. Head to presidents office to sign his picture
      ii. Think of new meaningful projects for the future.

6. **Adjournment**
   a. **Adjournment @ 2:33pm**
7. **IT Update 8/4/22**
   a. **Called to order 11:32**
   b. **Pratik reporting (record attendance for Pratik)**
   c. **Current project deploying new laptops to the entire district**
   d. **Started with the district office**
   e. **150 units with two monitors all at once.**
   f. **We can expect similar chaos**
   g. **Most likely keep old desktop machines until laptops are up and running**
   h. **Full time classified staff and management will get new devices**
   i. **Financial Aid and A&R might be launching on Friday**
   j. **Launch set around student services building will expand into other spaces next week.**
   k. **Will be handing machines out by appointment.**
   l. **Two new monitors (one docking monitor) for everyone**
   m. **Remote keyboard and mouse laptop will have to be plugged in but can be set off to the side.**
   n. **Employees will be responsible for machines but locks will be made available.**
   o. **Therese brought up a good question about software compatability. New machines are pretty high powered.**
   p. **Send special software requests through service desk.**
   q. **Desktops will be left for part timers**
   r. **Solitare is okay per Pratik.**