



Classified Senate Meeting
Friday, October 1st, 2021 | 3:00pm- 4:00pm, Via Zoom

Meeting Minutes

Senate Members:

Dorsie Brooks (Senator at Large; M&O
Vacancy)

**Liz Caluag (Instructional Wing
Senator)**

Kristen Hill (President's Wing Senator)

**Jessica Jacobs (Student Services
Senator)**

Pratik Solanki (IT Senator)

James Hulbert (CTE Senator)

**Dawn Ditmer (Administrative
Wing Senator)**

**Stephanie Smallshaw (Senator at
Large)**

Ben Olague (Senator At Large)

Diana Rochat (Senator at Large)

Jill Kiefer (Senator at Large)

Sean Suter (Senator at Large)

Uyen Tran (Senator at Large)

Bold=in attendance

Additional Attendees: Mimi Luc, Kathleen San, Dr. Frank Cirioni

Items:

1. Welcome and Call to Order: 3:02pm
2. Approve Minutes for 09/17/21. Jill Kiefer first motion, Liz Caluag second. Minutes approved.
3. Smoke-Free Task Force: Mimi Luc and Kathleen San, presenters and Dr. Frank Cirioni present. "Smoke, Tobacco and Vape Free Campus Resolution" presented. Senate voted to support the resolution and draft a letter of support. Vote 9-0.
4. Social Activity updates: Next coffee break scheduled Wednesday, 10/27. Campus clean up-getting clarity on whether we can volunteer our time for the good of the campus. Academic Senate Collaboration: James sent email to AS. Awaiting response.
5. IEPI Involvement: Received grant to forward movement on equity. Meeting on 10/6 with Michael Crane, Patty Fonseca, Veronica Ornelas, Uyen Tran.
6. Senator Office Hours: Email with Classified contacts sent out on 9/20. Jill Kiefer is willing to assist with other Area senator if their lists are big. Discussion on what styles of interactions to proceed with our constituencies.
7. FUNdraising: Ben Olague reached out to local golf courses for quotes.

8. Executive Meeting Preparations: Meeting with Tim MC Grath soon. Topics include getting vendor for vaccine and testing for mandate-what is process for selecting vendor for vaccine and testing options. Concern with supply chain shortages and procuring supplies for classes and increasing costs. Concern of transparency regarding communication of known cases to students and employees in affected buildings/areas.
9. Committee Reports:
 - a. ABPB (Jill Kiefer): EOPS administrative procedures and wording on ethnicity group names. State Ed. Code states cannot require vaccine proof yet with new vaccine mandate, they will need to.
 - b. Prof Devp (Sean Suter): Stop the hate workshops next week.
 - c. Title IV area (Stephanie Smallshaw): Domestic violence month October-activities going on.
 - d. Strategic Plan TF (James Hulbert): Met on Friday, October 1st to go over the committee on committee's recommendations for strategy/task assignments. Pete Bouzar, who serves on both groups led the conversation taking the group through the responsibilities as could be determined thus far. Most of the items fell to obvious groups. For example, curriculum going over the curriculum council and academic senate etc. One exception was the strategy to enhance marketing. A large discussion was held about where to place the responsibility for improving the campus' outreach. Some individuals felt that social media and outreach efforts should be dispersed amongst departments. Others felt that there should be a new group started to oversee this. Some felt that the resources to do this should go to our existing marketing and outreach professionals and any new committee should be led by them. At the end we discussed combining the two groups on a more permanent basis to firm up the strategic plan and its committee assignments. Stephanie Tanio recommended combining the committee on committee's work with the most relevant strategic plan document and setting a meeting with the committee chairs to set things up for moving forward.

10. Adjournment: 4:09pm

