



Program Review

Purpose

“Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices” – Academic Senate for California Community Colleges

Data Driven Decision Making

*Continual improvement
Evaluation of program resource needs
Fiscal stewardship and transparency
Culture of evidence*

Reporting Cycle

Program Review will be conducted every two years beginning Fall semester 2021.

Reporting Cycle Activities	Timeline
Program Review forms posted on the Program Review website :	August 22, 2023
Data is available on the ORPIE website:	
<ul style="list-style-type: none"> Instructional Program Review Dashboard 	Available now
<ul style="list-style-type: none"> Student Services Program Review Dashboard 	Coming August 28, 2023
<ul style="list-style-type: none"> State comparison data may be found on Data Mart or Cal-Pass Plus 	Available now
Program Review Office Hours and Data Support offered in a hybrid format in the Language Arts (LA) Room 115 and by zoom.	See the Program Review website schedule information.
Program Review draft due via Dynamic Forms.	Friday, October 6, 2023
Review and Feedback Steps to Finalize Program Review:	
<ul style="list-style-type: none"> Step 1a: Technical Review by IEC (for all) and Academic Senate (for any that include a faculty request). See the technical review rubrics. 	Friday, October 6, 2023
<ul style="list-style-type: none"> Step 1b: Content Review by Deans/Director. Feedback due to author. 	Friday, October 6, 2023
<ul style="list-style-type: none"> Step 2: Completed Revisions submitted by author for final approvals by Deans/Manager and Vice Presidents. Final draft will address technical and content review feedback. 	Friday, November 3, 2023
<ul style="list-style-type: none"> Step 3: Final Program Review Approvals by Deans/ Manager, Vice Presidents, and IEC. ORPIE will post final draft to the website. 	Friday, December 1, 2023
<ul style="list-style-type: none"> Step 4: Funding Requests proceed through governance structure. 	
<ul style="list-style-type: none"> Depending on the request either the Vice President or the IEC will assign the Program Review to the appropriate committee(s), including Planning Council for prioritization. 	Friday, December 1, 2023
<ul style="list-style-type: none"> Committees forward recommendations to the Budget Committee 	Friday, December 1, 2023

• Faculty Hiring timeline:	
• Academic Senate Q&A	Tuesday, November 14, 2023
• Senator Ratings due	Friday, November 17, 2023
• Academic Senate – Special Meeting to Review Rankings	Tuesday, November 28, 2023
• Prioritized requests for faculty positions will be provided by the Academic Senate to the Executive Team	Wednesday, November 29, 2023
<ul style="list-style-type: none"> President makes final faculty decisions and reports to Senate at Special Meeting. Based on approved faculty positions, faculty submit search committee membership and supplemental questions to HR and the Academic Senate. 	Tuesday, December 5, 2023
• Hiring committee participants appointed by the Academic Senate.	Tuesday, December 12, 2023
• The Budget Committee forwards all recommended non-faculty requests to the Executive Committee	Tuesday, December 12, 2023
• President announces all funded recommendations campus-wide	Monday, April 1, 2024

AUTHOR INFORMATION

Employee ID (E# or C#): First Name Last Name
Wing Email Address Office Phone

Dean/Manager First Name Last Name Email
Vice President First Name Last Name Email

Program Review - Draft
*Program-Review-Art 10.7.docx

Program Review - Final
Submission
*Program-Review-Art 10.7.docx

This Program Review includes the following:
Pick all that apply.

Faculty Request

Facilities, Technology, Equipment Request

Classified Request

This Program Review includes the following:
Pick all that apply.

If the answer was "Yes" but one of the following is not picked it will affect the form's workflow and you will have to resubmit.

Faculty Request

Facilities, Technology, Equipment Request

Classified Request

Faculty Requests (up to 3)
One upload per request

Faculty Upload1 Art Faculty Request 2023.docx
Faculty Upload2
Faculty Upload3

Faculty Requests (up to 3)
One upload per request

Faculty Upload1
Faculty Upload2
Faculty Upload3

Facilities, Technology or Equipment Draft Requests (up to 5)

FTE Upload1 Ceramics Equipment Request.docx
FTE Upload2 Life Drawing Equipment Request.docx

Facilities, Technology or Equipment Update Requests (up to 5)

FTE Upload1 Printmaking Equipment Request.docx
FTE Upload2 Life Drawing Equipment Request.docx

FTE Upload3 Printmaking Equipment Request.docx

FTE Upload3 Ceramics Equipment Request.docx

FTE Upload4

FTE Upload4

FTE Upload5

FTE Upload5

Classified Personnel Draft Requests (up to 3)
One upload per request

Classified Personnel Updated Requests (up to 3)
One upload per request

Classified Upload1

Classified Upload1

Classified Upload2

Classified Upload2

Classified Upload3

Classified Upload3

Supporting Materials (Optional)

Supporting Materials (Optional)

Upload1

Upload1

Upload2

Upload2

Upload3

Upload3

...3630323134

Amanda Best

10/06/2023

Author - Draft Signature

Date

[Empty signature box]

...3435343037

Amanda Best

10/30/2023

Author - Final Signature

Date

Dean/Manager Draft Feedback

The program review is thorough and complete. No concerns.
On the equipment forms, please fill out the box that asks how this goal supports the college's missions and goals.
Thank you.

FileUpload2

IEC Feedback

All areas are answered completely. No additional feedback.

FileUpload4

Program Review Rubric Upload

Academic Senate Executive Board Feedback

The Executive Board of the Academic Senate has reviewed your request for faculty and has no urgent feedback to provide. Please be ready to respond to questions related to your data/metrics and the urgency of your request.

FileUpload1

Program Review Rubric Upload

Dean/Manager Final Feedback

I have read all the documents and I have no concerns.

FileUpload2 2023-2024 Program-Review-Art 10.7 - final signed.docx

...3833393837

Martie Ramn Engle

11/04/2023

Dean/Manager Signature

Date

Vice President Feedback

[Empty feedback box]

FileUpload3

...3239393339

Kay Nguyen

Vice President Signature

12/05/2023

Date

Downloaded to the following Committee Teams folder on:

-- Choose --



...3235353731

Lauren Davis-Losenko

IEC Signature

01/03/2024

Date

Dean/Manager -
Feedback Signature

Electronically signed by Martie Ramm Engle on 10/10/2023 4:56:01 PM

Academic Senate:
Technical Review
Signature

Electronically signed by GWC Academic Senate on 10/18/2023 3:59:39 PM

Academic Senate
Signature

Electronic Signature Pending

IEC: Technical Review
Signature

Electronically signed by Jill Kiefer on 10/19/2023 12:25:47 PM



Program Review Request Instruction

Program Review Purpose

“Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices” –Academic Senate for California Community Colleges, 2009

SUBMITTER INFORMATION

First Name:	Amanda
Last Name:	Best
Email:	abest@gwc.cccd.edu
ID:	2046524
Phone Number:	X58360
Who is your Dean/Supervisor?	Martie Ramm Engle
Are you the Department Chair?	Yes

GENERAL PROGRAM QUESTIONS

Name of Program (Academic Programs should be listed per discipline):
Studio Arts

Please provide a brief description and any significant change in your program since the last Program Review cycle.
<p>Wow! COVID! The Art History portion of our program has been turned on its head. We traditionally had most of our students taking art history classes in person but now are signing up for the online art history courses way more often. We also began to offer a variety of modalities for art history courses including asynchronous online and hybrid courses as well as 8-week and 12-week courses in addition to the traditional 16-week courses. Many art history courses have switched to using OERs with more courses being converted this academic year. We have found that it is harder and harder to find qualified part time faculty who are willing to teach in-person art history courses.</p> <p>Studio art courses are filling well as students are very happy to be back in the studio. We do anticipate some significant changes to the studio art beginning Fall 2025 when these courses will no longer fulfill the Arts and Humanities GE requirement with the implementation of CAL-GETC. The impact is yet to be determined.</p>



Program Review Request Instruction

We were able to have many of our departmental events once again. These include the annual Student Art Show which was held again in 2022 after a two-year hiatus, the Holiday Art Sale which was canceled in Fall 2020, and exhibitions in our on-campus Art Gallery which opened with a Faculty Art Show after being closed from Spring 2020 to Summer 2022. Over 200 people attended the opening of the Student Art Show in Spring 2022 and over 100 artworks by our students were on display. Throughout COVID, we held our guest artist lecture series on Zoom which proved to be very popular with students. We had an average attendance of 50-100 at each talk.

We have been busy updating our curriculum and adding new courses. We began offering new courses such as: Art G108 Color Theory in Spring 2022, Art G127 Art of the Ancient Americas in Spring 2020, and Art G128 Arts of Africa, Oceania, and Indigenous North America in Fall 2022. We have also written curriculum for the following new courses: Art G139 The History of Graphic Design, Art G123 Race and Ethnicity in American Art, Art G135 Women in Art, Art G001N Ceramics for Life-Long Learners, and a series of craft-based courses including Art G159 Introduction to Crafts, Art G160 Jewelry and Metalsmithing 1, Art G161 Jewelry and Metalsmithing 2, and Art G167 Fiber Arts 1.

We undertook the large task of updating our articulation agreements in Fall 2020 and have updated agreements with 26 four-year universities: CSU Channel Islands; CSU Dominguez Hills; CSU Hayward; CSU Fresno; CSU Fullerton; CSU Monterey Bay; CSU San Bernardino; CSU Bakersfield; CSU Los Angeles; CSU Long Beach; CSU Northridge; Humboldt State; San Diego State; San Jose State; San Francisco State; UC Berkeley; UC Merced; UC Davis; UC Santa Cruz; UC Los Angeles; UC Irvine; UC Santa Barbara; UC San Diego; UC Riverside; Cal Poly Pomona; Cal Poly SLO.

Lastly, we also have been actively working on the remodel of our building which first began in Spring 2020.

What are your program's strengths? (Answers could include but not limited to KPI data)

Our enrollment is slightly up from last year and are holding steady for retention of students. In addition, we are very hands on with our students. We meet individually with our students on a regular basis. We have a packet for our majors to help walk through the program and jobs in the field of art and art history. We hand out hundreds to students and perspective students each year. We arrange to have our area counselor, Damien Jordan, to come to our classes to talk to them about the program and transferring along with having mini appointments here in our building to ensure we are getting our students through the transfer process as quickly and as painlessly as possible. We use various social media outlets and the GWC app to keep students updated about our events and departmental news.

We continue to develop our curriculum based on student needs by writing courses and offering new courses such as those noted above. We have worked to update all our degrees and classes to be in line with the State, C-ID, and our sister colleges. We also are in the process of updating articulation agreements and in the past two years have updated 26 articulation agreements with various four-



Program Review Request Instruction

year universities. We are waiting to hear back on a final 6 universities in order to finish this project this academic year.

What are the challenges for your program? (If there are regulations or requirements for your program that require additional support, please note those here)

Our program faces staffing challenges. We need an additional full-time instructor in Drawing, Painting, Life Drawing, and 2D Design to be adequately staffed at this point. With only 2 full-time studio art faculty, we have at least 14 classes each semester that no full-time faculty teach, and we end up relying on part-time faculty to maintain the curriculum, oversee classroom resources (such as supplies, equipment, and booking and managing art models), and managing student artwork. Without an additional full-time faculty member, we face great challenges finding part time faculty who have the necessary area specialty. In 2020, we lost our longstanding part-time 2D Design instructor to COVID and our Life Drawing Instructor moved on to another opportunity. As a result, we have had tremendous difficulty finding a replacement for those core course areas and we have had to cancel several classes due to lack of qualified faculty.

Art History is suffering similarly for lack of staffing. Many part-time faculty are not willing to teach in person. While we normally have a good stable group of instructors fewer and fewer will teach in person courses for us which is creating a very difficult staffing issue.

Our classes, especially Art G100, suffered from a large amount of fraudulent student enrollments. Some classes lost 20-40 students per section, especially over the summer, which directly impacted our overall numbers. We are having an especially large drop rate and high numbers of No Shows from second 8 week students and late-start summer school courses.

Our building is also a challenging issue, and it is no longer state-of-the-art. It is aging and many things no longer work such as curtains in the Drawing and Painting studio classrooms, windows that are rusting out in many of the classrooms -- there is only so much lipstick you can add to a pig. That said, we are excited to have the challenge of the upcoming building remodel.

Describe any trends and contributing factors related to enrollment, retention, and success for this past cycle.

We are still recovering from COVID. We are learning what the students want and trying to do our best to adapt to changing student populations and needs. We are slowly bringing our numbers up in all areas in enrollment, retention, and success.

How does your department/program support the goals of diversity, equity, inclusion, and accessibility? (Answers could include but not limited to gaps in success data, modality of course offerings, part/length of term (full-term, non full-term, etc.)

This year we have eliminated all materials fees in studio art classes for our students by covering material costs through the Lottery funds. This allows our studio art classes to be offered at a much



Program Review Request Instruction

lower cost to a potential \$0 cost to students. Ceramics students has tools provided for students, so they do not need to purchase those on their own. Many studio art and art history courses use OERs, and we are close to having our three degrees be ZTC programs.

Art history courses are now being offered at a variety of lengths including 16-, 12-, and 8-week versions during the regular semester and 6-week and 4-week courses during the summer and winter terms. We have also introduced a diverse range of art history offering including courses on the art of Mesoamerica and the Andes, Africa, Oceania, and North America as well as new courses that focus women in art and race and ethnicity in American art. We feel these courses will offer a broader selection of classes to better appeal to our diverse student population.

We have also purchased several frames to provide to students who would like to enter their work into the annual Student Art Show. This lessens the burden of needing to purchase a frame and allows more students to enter the show.

Our guest art lecture series has also featured artists from diverse backgrounds and career paths. During COVID we started offering these online and they have proven to be very popular. Attendance at each range from 50-100.

Our Art Gallery has begun to hold shorter exhibitions that align with various heritage month celebrations. The first of which was Spring 2023 when we held the pop-up exhibition, "Coin of Light.," in honor of Asian American and Pacific Islander Heritage Month. This Fall, for the start of Hispanic Heritage Month, "Rasquachismo: Lower Riders Can and Do Resist" opened and this coming Spring we'll have exhibitions that align with Black History, Women's History, and Asian American and Pacific Islander Heritage Months. In conjunction with the exhibitions, gallery talks and artists lectures are held on Zoom and in person. Tours are also given through the year to classes.

How does your department/program collaborate with other areas on campus to advance student success?

We work closely with our area counselor, Damien Jordan, and have him come to our classes to speak to students, and hold 1:1 counseling in our department without an appointment. In addition, we will again schedule time with the counseling department to help answer any questions they have about our curriculum to help better direct students to our classes.

The Art Gallery exhibitions are also a place where we connect with other areas on campus. For examples, we are currently working with PUENTE as part of our current Art Gallery exhibition celebrating Hispanic Heritage Month.

On the occasion of Dawn Brooks' Fall Faculty Recital, "Beau Soir," art history faculty Monica Jovanovich presented a slideshow of early 20th century painters whose work aligned with one of the selected pieces by Francis Poulenc.



Program Review Request Instruction

Art department faculty also participate at Fall Kick Off and Goldchella events as well as serve of key college committees such as IPD, DEAC, CCI, and Senate. We also hope to offer sessions at the CIL and continue our involvement with that important campus resource and participate in an upcoming Flex Day with a session incorporating art into lectures across many disciplines.

How does your department/program utilize technology to support student success?

All courses utilize Canvas for our students to access their assignments and grades.

Do any of the courses in your program have a CTE TOP code?

No

AWARDS

What type of awards does your program offer?

- Certificates
- Associate Degree
- Associate Dress for Transfer

Please provide the information for the number of awards for Associate Degrees (CCI-approved), Associate Degrees for Transfer (State-approved), and Certificates of Achievement for this program. Please put N/A if an area is not applicable for your program.

	3 years ago	2 years ago	1 year ago
Certificates	0	0	0
Associate Degrees	45	45	38
Associate Degrees for Transfer	41	58	46

Please comment on the trends for the number of awards. You may then comment on any other relevant information provided by the Office of Research and Planning, and Institutional Effectiveness (ORPIE).

While our number of degrees awarded went down last year, we are not discouraged by the slightly lower numbers. Our students are still playing catch up from not being in the studios during COVID.

FTES and FTEF



Program Review Request Instruction

For the below questions, please provide your FTES (full-time-equivalent students, resident) divided by your FTEF (full-time-equivalent faculty). Please submit your rates from three years ago, two years ago, and this past year.

Please note: For programs with earned credit please use FTES (Res)/FTEF. For non-credit, please use FTES (Total)/FTEF.

	3 years ago	2 years ago	1 year ago (this past year)
FTES/FTEF Ratio:	34	31	30

Outside of hiring new faculty or staff, please discuss the data trends above, and your plans for serving more students.

Three years ago all of our courses - studio art and art history - had been switched to online and we had high enrollments in our art history courses to bring up our numbers. Last year, our students finally came back to campus, and we started working on having a better student-to-faculty ratio in the classrooms. We are adding more classes and updating courses to better suit our current students' interests. This has resulted in offering Darkroom Photography only once per year and instead offering more sections of Digital Photography, adding Sculpture back into the schedule, and adding a series of craft-based courses which includes Jewelry 1 & 2, Fiber Art, and Introduction to Crafts, all courses that students have been asking for.

CURRICULUM

After a thorough review of your courses in CurricUnet, with the assistance of your CCI representative, answer the following questions.

If you do not currently have a representative on CCI, you may contact either:

Gary Kirby: gkirbyjr@gwc.cccd.edu

Monica Jovanovich: mjovanovich@gwc.cccd.edu

Do you have any courses that have not been updated to CCI, within the required timeframe (6 or more years for a transfer-level course, 3 years or more for a CTE course)?

- Yes
- No

Are there courses in your Program (Degree/Certificate) that have not been successfully offered since the last Program Review? Please note, classes that were cancelled, they were not successfully offered)

- Yes
- No

Do you have active courses that are not part of a degree or certificate?

- Yes
- No



Program Review Request Instruction

Please indicate the name of the course(s) and the name(s) of the certificate(s) or degree(s) you intend to connect it to when you submit your revision to CCI.

As of this Fall, all of our courses have been updated within the 5 year window and our three degrees will be coming through CCI and updated Fall 2023.

STUDENT LEARNING OUTCOMES

Do any of your SLOs use the exact wording as the course objectives?

(SLOs should be written to reflect the course objectives while not using the exact same language as the course objectives).

- Yes
 No

How has your department/program utilized SLO (Student Learning Outcome) results to make changes or improvements to your Program?

Our department routinely revises SLOs to better fit the content and goals of our courses. In addition, with the revision of our program this Fall, we will better align the goals of our program with their SLOs. On a course-level, we encourage all our faculty to be reflective in their assessments of SLOs and connect these to meaningful assignments.

GOALS AND REQUESTS FOR FUNDING

Requests – If you are requesting any of the following, they MUST be addressed within your Department goals. These forms must be submitted separately from the Program Review.

- Faculty
- Facilities, Equipment, Technology & Other
- Classified Personnel

GWC Strategic Plan Goals Legend

1. **Enrollment:** GWC will increase credit and noncredit enrollment while providing efficient academic programs and student services.
2. **Equity and Success:** GWC will support, enhance, and develop equity-minded services and academic programs that lead to student success.
3. **Completion:** GWC will ensure students' timely completion of degrees and certificates by providing high quality academic programs and student services.
4. **Workforce Preparation:** GWC will support student success by developing and offering academic programs and student services that maximize career opportunities.



Program Review Request Instruction

5. **Facilities:** GWC will provide flexible, accessible, and sustainable learning environments that support the success of students, faculty, staff, and communities.
6. **Professional Development:** GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of the College Goals.
7. **Communication:** GWC will effectively communicate and collaborate within the College and its communities.

GOALS FROM PREVIOUS PROGRAM REVIEW CYCLE

Please refer to your previous Program Review cycle and summarize all outcomes for each goal.

Summary and Outcomes of Previous Goals (from the last Program Review) including resource requests and if they were funded or not.

Past Program Review Goals

- 1) Hire a Full Time Faculty Member - We requested a hire for a full-time faculty member who could teach Drawing, Painting, Life Drawing, and 2D Design. While the request was not approved, we stay hopeful that it may be granted in the future.
- 2) Increase number of majors in our ADTs (Studio Art and Art History) and increase enrollment of non-traditional students in our courses - While the number of degrees granted last year did fall from the year before, we are hopeful that as students return to in person classes, those numbers will rise. We will continue our outreach as well. Additionally, we are developing non-credit courses and new credit courses that will drive enrollment.
- 3) Increase student success and retention among DI groups, namely African American and Latinx students - We have worked to reduce the economic impact of our courses through the elimination or reduction of material fees in studio art courses and the adoption of OERs in art history courses. Additionally, we have lowered barriers to students when participating in our annual Student Art Show. Additionally full-time faculty have attended DEIA-focused professional development opportunities, including the Data Coaching program in 2022-2023. We have created more diverse course offerings, guest speakers, and Art Gallery exhibitions.
- 4) Renovate the Art department building - We have begun to have talks about the building remodel and are finalizing the design.
- 5) Continue to add new courses based on student needs, revise current courses and programs, and update articulating agreements - We have worked diligently to keep our curriculum updated and develop new courses that are both in line with C-ID/the District and students' needs. We have written curriculum for new courses including those that are craft-based as outline in our last Program Review. All of our courses have been updated within their 5-year period and our three degrees are currently being updated for a Fall 2025 effective date. We are keeping a watchful eye on upcoming changes to our studio courses as a result of CAL-GETC and our GE offerings. Since Fall 2020, we have updated articulation agreements with over 25 4-year colleges and will continue to do so.



Program Review Request Instruction

Equipment Requests

- 1) Kiln Replacement -
- 2) Pug Mill -

Faculty Request

- 1) Full Time Faculty Member for Drawing, Painting, Life Drawing, and 2D Design - Not awarded

GOALS FOR CURRENT PROGRAM REVIEW CYCLE

Current goals should be connected to GWC's Strategic Plan Goals.

GOAL 1 (Required)

Description of goal:

Full Time Faculty Member in Drawing, Painting, Life Drawing, and 2D Design

What actions will be taken to accomplish the goal?

We will submit a request to Academic Senate through the normal channels.

What metric will you use to measure your goal?

Being awarded a full-time faculty hire

Which of the College's missions and goals does this goal support? (check all that apply)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

GOAL 2 (Required)

Description of goal:

Increasing student success and retention, especially in regards to DI groups

What actions will be taken to accomplish the goal?

We would like to continue to find ways to bring the cost of studio art courses down and become ZTC programs. We would like to meet with the SEAP Office in order to discuss ways to better serve our DI



Program Review Request Instruction

students. We will publicize professional development opportunities with our full and part time faculty and stress the importance of incorporating culturally relevant material into their courses. We would like to offer field trips to museums and continue to invite a diverse range of guest speakers. We would like to design and send out surveys to students to gauge the reasons behind the dropping of courses. We will continue to stress the importance of ADTs for those who are transferring.

What metric will you use to measure your goal?

We will analyze data included on the equity dashboards.

Which of the College's missions and goals does this goal support? (check all that apply)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

GOAL 3 (Required)

Description of goal:

Development and revision of curriculum

What actions will be taken to accomplish the goal?

We would like to continue to revise our existing curriculum and develop new curriculum that aligns with our students' needs. We are eager to find solutions to the challenge posed by CAL-GETC and grow our non-credit offerings. We will also look more into dual and concurrent enrollment options. We will continue to work on our articulation agreements and aligning our curriculum.

What metric will you use to measure your goal?

We will take note of enrollment trends in our courses and completion data around degrees. We will continue to bring curriculum through CCI.

Which of the College's missions and goals does this goal support? (check all that apply)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development



Program Review Request Instruction

Communication

OTHER INFORMATION

What additional information would you like to share about your program?

Click or tap here to enter text.

Submitter's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Supervisor's Review

As the supervisor of this program, I have reviewed this request.

- No concerns
- I have concerns

Comments: Click or tap here to enter text.

Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

FACILITIES, EQUIPMENT, TECHNOLOGY & OTHER FUNDING REQUEST

Submitter's First Name:	Amanda
Submitter's Last Name:	Best
Submitter's Email:	abest@gwc.cccd.edu
Submitter's Phone Number:	X58360
Who is your Dean/Supervisor?	Martie Ramm Engle
Are you the Department Chair?	Yes
Who is your Vice President?	Kay Nguyen
Program/Department:	Art

Type of Review:

Note: Library and Counseling should submit individual Program Reviews: one for Instruction and one for Student Services.

- Instruction
- Student Services
- Administrative

Directions:

- Fill out the GOAL section, including narrative (required) and include supporting data (if necessary/desired).
- Fill out the REQUEST FOR FUNDING section, indicating a request for Facilities, Technology or Equipment, including description of the item(s) being requested and total dollar amount.
- Fill out one form per GOAL/REQUEST FOR FUNDING.

GOAL

Description of Program's Goal (required):
To maintain required equipment used in our areas.

Data to support the Program's Goal (if necessary/desired)
Data Dashboards
If additional data is necessary/desired, fill out a Research Request - May take up to 4 weeks
Not clear what data is needed as the request is for equipment used in a printmaking class

What actions will the program take to accomplish this goal?
Requesting replacement equipment.

What metric will you use to measure this goal?
Did we receive replacement equipment.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Which of the College’s missions and goals does this goal support? (Vision 2030)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

Please describe how this goal supports the College’s missions and goals [\(Vision 2030\)](#).

Stated long-term college priorities based on the results of appropriate College-wide discussions identified by College plans (see Mission/Vision Statement, Values and College Goals at <http://www.goldenwestcollege.edu/about/mission/>)

- Where other considerations are relatively equal, positions in programs that contribute to the operations of other college programs are given greater priority. Other college programs include:
 - o Coursework required or recommended for several degree/certificate programs,
 - o Significant general education requirements
 - o Serve substantial numbers of the student population
 - o Serve a special population of students not served by other programs
- Application to Statewide Community College Goals of serving students in Transfer, Basic Skills, Degree and CTE programs
- New programs the college wants to develop and support through resources, facilities
- Contributions to college and district goals including student equity

REQUEST FOR FUNDING

Request: What do you need to accomplish this goal? (Mark one per request)

- Facilities (e.g. improvements/repairs to classrooms, offices and buildings)
- Technology
- Equipment
- Other (e.g. conferences, funding for professional development)

Description of Item(s) / Cost

All requests must have a sales quote that includes:

1. Sales tax
2. Installation fee
3. Training fee
4. Service life agreement/fee

Please note: approved requests over 10k will need 3 quotes before purchase

Description of Item(s)	Total Dollar Amount Requested
Magnetic Dial Thermometer: 50° to 750°F/10° to 400°C, 2 in Dial Dia, Glass Lens, ±2% Accuracy	50.00



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

HP LaserJet Enterprise 700 Printer M712dn	2736.71
BASELAYR V2331 LED Exposure Unit - 23x31in	2933.95
Baselayr Complete Emulsion	55.00
Screen 48" Washout Booth w/ Backlit System	2249.95
Click or tap here to enter text.	Click or tap here to enter text.

Do you have any existing funds in your budget to cover this expense? Please describe.

No.

Will there be an on-going cost for this request? What is the total cost of ownership?

We maintain the equipment. No new costs would be associated with the replacement equipment.

Supervisor's Review

As the supervisor of this program, I have reviewed this request.

No concerns

I have concerns about this recommendation

I believe department or wing funds exist to cover this request: partial full payment

Comments: Click or tap here to enter text.

Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

OFFICE USE ONLY

President's Recommendation:

- Funding recommended
- Funding not recommended

President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

FACILITIES, EQUIPMENT, TECHNOLOGY & OTHER FUNDING REQUEST

Submitter's First Name:	Amanda
Submitter's Last Name:	Best
Submitter's Email:	abest@gwc.cccd.edu
Submitter's Phone Number:	X58360
Who is your Dean/Supervisor?	Martie Ramm Engle
Are you the Department Chair?	Yes
Who is your Vice President?	Kay Nguyen
Program/Department:	Art

Type of Review:

Note: Library and Counseling should submit individual Program Reviews: one for Instruction and one for Student Services.

- Instruction
- Student Services
- Administrative

Directions:

- Fill out the GOAL section, including narrative (required) and include supporting data (if necessary/desired).
- Fill out the REQUEST FOR FUNDING section, indicating a request for Facilities, Technology or Equipment, including description of the item(s) being requested and total dollar amount.
- Fill out one form per GOAL/REQUEST FOR FUNDING.

GOAL

Description of Program's Goal (required):
To maintain required equipment used in our areas.

Data to support the Program's Goal (if necessary/desired)
Data Dashboards
If additional data is necessary/desired, fill out a Research Request - May take up to 4 weeks
Not clear what data is needed as the request is for lights/equipment used for our life drawing classes.

What actions will the program take to accomplish this goal?
Requesting replacement equipment.

What metric will you use to measure this goal?
Did we receive replacement equipment.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Which of the College’s missions and goals does this goal support? (Vision 2030)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

Please describe how this goal supports the College’s missions and goals [\(Vision 2030\)](#).

Stated long-term college priorities based on the results of appropriate College-wide discussions identified by College plans (see Mission/Vision Statement, Values and College Goals at <http://www.goldenwestcollege.edu/about/mission/>)

- Where other considerations are relatively equal, positions in programs that contribute to the operations of other college programs are given greater priority. Other college programs include:
 - o Coursework required or recommended for several degree/certificate programs,
 - o Significant general education requirements
 - o Serve substantial numbers of the student population
 - o Serve a special population of students not served by other programs
- Application to Statewide Community College Goals of serving students in Transfer, Basic Skills, Degree and CTE programs
- New programs the college wants to develop and support through resources, facilities
- Contributions to college and district goals including student equity

REQUEST FOR FUNDING

Request: What do you need to accomplish this goal? (Mark one per request)

- Facilities (e.g. improvements/repairs to classrooms, offices and buildings)
- Technology
- Equipment
- Other (e.g. conferences, funding for professional development)

Description of Item(s) / Cost

All requests must have a sales quote that includes:

1. Sales tax
2. Installation fee
3. Training fee
4. Service life agreement/fee

Please note: approved requests over 10k will need 3 quotes before purchase

Description of Item(s)	Total Dollar Amount Requested
Arri 150 Watt Fresnel Tungsten Light	559.98
Matthews Baby Jr. Double Riser Steel Stand	434.63



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Ushio ESP Modeling Lamp - 150 watts / 120 volts	150.00
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

Do you have any existing funds in your budget to cover this expense? Please describe.

No.

Will there be an on-going cost for this request? What is the total cost of ownership?

We maintain the equipment. No new costs would be associated with the replacement equipment.

Supervisor's Review

As the supervisor of this program, I have reviewed this request.

No concerns

I have concerns about this recommendation

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Comments: Click or tap here to enter text.

Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

OFFICE USE ONLY

President's Recommendation:

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- Funding not recommended

President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

FACILITIES, EQUIPMENT, TECHNOLOGY & OTHER FUNDING REQUEST

Submitter's First Name:	Amanda
Submitter's Last Name:	Best
Submitter's Email:	abest@gwc.cccd.edu
Submitter's Phone Number:	X58360
Who is your Dean/Supervisor?	Martie Ramm Engle
Are you the Department Chair?	Yes
Who is your Vice President?	Kay Nguyen
Program/Department:	Art

Type of Review:

Note: Library and Counseling should submit individual Program Reviews: one for Instruction and one for Student Services.

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- Fill out the REQUEST FOR FUNDING section, indicating a request for Facilities, Technology or Equipment, including description of the item(s) being requested and total dollar amount.
- Fill out one form per GOAL/REQUEST FOR FUNDING.

GOAL

Description of Program's Goal (required):
To maintain required equipment used in our areas.

Data to support the Program's Goal (if necessary/desired)
Data Dashboards
If additional data is necessary/desired, fill out a Research Request - May take up to 4 weeks
Not clear what data is needed as the request is for replacing kilns and kiln furniture that no longer operates or are about to die. These kilns are required for the function of the ceramics area.

What actions will the program take to accomplish this goal?
Requesting replacement equipment.

What metric will you use to measure this goal?
Did we receive replacement equipment.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Which of the College's missions and goals does this goal support? (Vision 2030)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

Please describe how this goal supports the College's missions and goals (Vision 2030).

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- Where other considerations are relatively equal, positions in programs that contribute to the operations of other college programs are given greater priority. Other college programs include:
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 - o Serve a special population of students not served by other programs
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REQUEST FOR FUNDING

Request: What do you need to accomplish this goal? (Mark one per request)

- Facilities (e.g. improvements/repairs to classrooms, offices and buildings)
- Technology
- Equipment
- Other (e.g. conferences, funding for professional development)

Description of Item(s) / Cost

All requests must have a sales quote that includes:

1. Sales tax
2. Installation fee
3. Training fee
4. Service life agreement/fee

Please note: approved requests over 10k will need 3 quotes before purchase

Description of Item(s)	Total Dollar Amount Requested
Electric Kiln- EDLB 16	35007.70
Electric Kiln- EDLB 18	38290.78



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Geil Gas Kiln-DLB 24	47260.39
Advancer Kiln Shelves (80)	28072.80
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

Do you have any existing funds in your budget to cover this expense? Please describe.

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Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

OFFICE USE ONLY

President's Recommendation:

- Funding recommended
- Funding not recommended

President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.