Program Review

Purpose

*"Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices" –***Academic Senate for California Community Colleges***

Data Driven Decision Making

Continual improvement
Evaluation of program resource needs
Fiscal stewardship and transparency
Culture of evidence

Reporting Cycle

Program Review will be conducted every two years beginning Fall semester 2021.

Reporting Cycle Activities	Timeline
Program Review forms posted on the Program Review website:	August 22, 2023
Data is available on the ORPIE website:	
• Instructional Program Review Dashboard	Available now
• Student Services Program Review Dashboard	*Coming August 28, 2023*
• State comparison data may be found on Data Mart or Cal-Pass Plus	Available now
Program Review Office Hours and Data Support offered in a hybrid format in the Language Arts (LA) Room 115 and by zoom.	See the Program Review website schedule information.
Program Review draft due via Dynamic Forms.	Friday, October 6, 2023
Review and Feedback Steps to Finalize Program Review:	
• Step 1a: **Technical Review** by IEC (for all) and Academic Senate (for any that include a faculty request). • See the technical review rubrics.	Friday, October 6, 2023
• Step 1b: **Content Review** by Deans/Director. Feedback due to author.	Friday, October 6, 2023
• Step 2: **Completed Revisions** submitted by author for final approvals by Deans/Manager and Vice Presidents. Final draft will address technical and content review feedback.	Friday, November 3, 2023
• Step 3: **Final Program Review Approvals** by Deans/ Manager, Vice Presidents, and IEC. ORPIE will post final draft to the website.	Friday, December 1, 2023
• Step 4: Funding Requests proceed through governance structure.	
• Depending on the request either the Vice President or the IEC will assign the Program Review to the appropriate committee(s), including Planning Council for prioritization.	Friday, December 1, 2023
• Committees forward recommendations to the Budget Committee	Friday, December 1, 2023
• Faculty Hiring timeline:	

• Academic Senate Q&A	Tuesday, November 14, 2023
• Senator Ratings due	Friday, November 17, 2023
• Academic Senate – Special Meeting to Review Rankings	Tuesday, November 28, 2023
• Prioritized requests for faculty positions will be provided by the Academic Senate to the Executive Team	Wednesday, November 29, 2023
▪ President makes final faculty decisions and reports to Senate at Special Meeting. ▪ Based on approved faculty positions, faculty submit search committee membership and supplemental questions to HR and the Academic Senate.	Tuesday, December 5, 2023
• Hiring committee participants appointed by the Academic Senate.	Tuesday, December 12, 2023
• The Budget Committee forwards all recommended non-faculty requests to the Executive Committee	Tuesday, December 12, 2023
• President announces all funded recommendations campus-wide	Monday, April 1, 2024

AUTHOR INFORMATION

Employee ID (E# or C#): `C00786641` First Name `Noah` Last Name `Levin`

Wing `Instruction` Email Address `nlevin@gwc.cccd.edu` Office Phone `51062`

Dean/Manager First Name `Alex` Last Name `Miranda` Email `Miranda, Alex = amira ⌄`

Vice President First Name `Kay` Last Name `Nguyen` Email `Nguyen, Kay = kvngu ⌄`

Program Review - Draft
*Program-Review-Instruction-Global_Studies.docx

Program Review - Final Submission
*Program-Review-Instruction-Global_Studies.docx

This Program Review includes the following: * `-- Please Select --`
Pick all that apply.

Faculty Request `-- Choose --`

Facilities, Technology, Equipment Request `-- Choose --`

Classified Request `-- Choose --`

This Program Review includes the following: * `None`
Pick all that apply.

Faculty Request `-- Choose --`

Facilities, Technology, Equipment Request `-- Choose --`

Classified Request `-- Choose --`

Faculty Requests (up to 3)
One upload per request

Faculty Upload1

Faculty Upload2

Faculty Upload3

Faculty Requests (up to 3)
One upload per request

Faculty Upload1

Faculty Upload2

Faculty Upload3

Facilities, Technology or Equipment Draft Requests (up to 5)

FTE Upload1

FTE Upload2

FTE Upload3

FTE Upload4

FTE Upload5

Facilities, Technology or Equipment Update Requests (up to 5)

FTE Upload1

FTE Upload2

FTE Upload3

FTE Upload4

FTE Upload5

Classified Personnel Draft Requests (up to 3)

Classified Personnel Updated Requests (up to 3)

One upload per request

Classified Upload1

Classified Upload2

Classified Upload3

Supporting Materials (Optional)

Upload1

Upload2

Upload3

*   ...3636313636

Noah Levin   10/06/2023

Author - Draft Signature

Date

*   ...3730323533

Noah Levin   11/03/2023

Author - Final Signature

Date

Dean/Manager Draft Feedback

> The Global Studies Program has granted one degree in '18-'19 and another one in '19-'20. No other data exist for this Program and it seems that its viability is dependent upon partnership with other Programs, such as Puente.

FileUpload2

IEC Feedback

> Please fill out the "This Program Review includes the following:", which is located five paragraphs above.

FileUpload4

Program Review Rubric Upload

Academic Senate Executive Board Feedback

FileUpload1

Program Review Rubric Upload

Dean/Manager Final Feedback

> This is a very small Program that has offered a small number of degrees. Consideration may be given to the courses cross-listed with that of other disciplines - e.g., political science.

FileUpload2

*   ...3834353835

Alex Miranda   11/03/2023

Dean/Manager Signature   Date

Vice President Feedback

FileUpload3

*

Kay Nguyen   12/06/2023
Vice President Signature   Date

Downloaded to the following Committee Teams folder on: -- Choose -- ▼   [   ]

*

_____   _____
IEC Signature   Date

*

_____   _____
Academic Senate Signature   Date

Dean/Manager - Feedback Signature	Electronically signed by Alex Miranda on 10/11/2023 11:16:48 AM
Academic Senate: Technical Review Signature	Electronic Signature Pending
Academic Senate Signature	Electronic Signature Pending
IEC: Technical Review Signature	Electronically signed by Gita Alemansour on 10/14/2023 1:34:16 PM
IEC Signature	Electronic Signature Pending

Program Review Purpose

"*Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices*" –Academic Senate for California Community Colleges, 2009

SUBMITTER INFORMATION

First Name:	Noah
Last Name:	Levin
Email:	nlevin@gwc.cccd.edu
ID:	
Phone Number:	714-209-5349
Who is your Dean/Supervisor?	Alex Miranda
Are you the Department Chair?	Yes

GENERAL PROGRAM QUESTIONS

Name of Program (Academic Programs should be listed per discipline):
Global Studies

Please provide a brief description and any significant change in your program since the last Program Review cycle.
The Global Studies program is new.

What are your program's strengths? (Answers could include but not limited to KPI data)
The Global Studies provides students with courses and a path of study to help them become conscientious global citizens.

What are the challenges for your program? (If there are regulations or requirements for your program that require additional support, please note those here)
The program is new, so visibility, enrollment, and interest are all challenges.

Describe any trends and contributing factors related to enrollment, retention, and success for this past cycle.
The program is too new to have data.

How does your department/program support the goals of diversity, equity, inclusion, and accessibility? (Answers could include but not limited to gaps in success data, modality of course offerings, part/length of term (full-term, non full-term, etc.)
Global Studies contains many ZTC courses and offers courses of differing lengths and modalities.

How does your department/program collaborate with other areas on campus to advance student success?
Courses are offered that complement other areas of studying, particularly in a partnership with the Puente Program.

How does your department/program utilize technology to support student success?
Some courses utilize ZTC. Courses are also taught in multiple modalities that includes online.

Do any of the courses in your program have a CTE TOP code?
No

AWARDS

What type of awards does your program offer?

☐ Certificates

☐ Associate Degree

☒ Associate Dress for Transfer

Please provide the information for the number of awards for Associate Degrees (CCI-approved), Associate Degrees for Transfer (State-approved), and Certificates of Achievement for this program. Please put N/A if an area is not applicable for your program.

	3 years ago	2 years ago	1 year ago
Certificates	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Associate Degrees	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Associate Degrees for Transfer	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Please comment on the trends for the number of awards. You may then comment on any other relevant information provided by the Office of Research and Planning, and Institutional Effectiveness (ORPIE).

The Global Studies program is new.

FTES and FTEF

For the below questions, please provide your FTES (full-time-equivalent students, resident) divided by your FTEF (full-time-equivalent faculty). Please submit your rates from three years ago, two years ago, and this past year.

Please note: *For programs with earned credit please use FTES (Res)/FTEF. For non-credit, please use FTES (Total)/FTEF.*

	3 years ago	**2 years ago**	**1 year ago** (this past year)
FTES/FTEF Ratio:	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Outside of hiring new faculty or staff, please discuss the data trends above, and your plans for serving more students.
The Global Studies program is new.

CURRICULUM

After a thorough review of your courses in CurricUnet, with the assistance of your CCI representative, answer the following questions.
If you do not currently have a representative on CCI, you may contact either:
Gary Kirby: gkirbyjr@gwc.cccd.edu
Monica Jovanovich: mjovanovich@gwc.cccd.edu

Do you have any courses that have not been updated to CCI, within the required timeframe (6 or more years for a transfer-level course, 3 years or more for a CTE course)?
☐ Yes
☒ No

Are there courses in your Program (Degree/Certificate) that have not been successfully offered since the last Program Review? Please note, classes that were cancelled, they were not successfully offered)
☐ Yes
☒ No

Do you have active courses that are not part of a degree or certificate?
☐ Yes
☒ No

Program Review Request
Instruction

STUDENT LEARNING OUTCOMES

Do any of your SLOs use the exact wording as the course objectives?
(SLOs should be written to reflect the course objectives while not using the exact same language as the course objectives).

☐ Yes
☒ No

How has your department/program utilized SLO (Student Learning Outcome) results to make changes or improvements to your Program?

The program regularly assess the type of assignments and presentation of the materials to ensure that students are meeting SLOs.

GOALS AND REQUESTS FOR FUNDING

Requests – If you are requesting any of the following, they MUST be addressed within your Department goals. These forms must be submitted separately from the Program Review.

- Faculty
- Facilities, Equipment, Technology & Other
- Classified Personnel

GWC Strategic Plan Goals Legend

1. **Enrollment:** GWC will increase credit and noncredit enrollment while providing efficient academic programs and student services.
2. **Equity and Success:** GWC will support, enhance, and develop equity-minded services and academic programs that lead to student success.
3. **Completion:** GWC will ensure students' timely completion of degrees and certificates by providing high quality academic programs and student services.
4. **Workforce Preparation:** GWC will support student success by developing and offering academic programs and student services that maximize career opportunities.
5. **Facilities:** GWC will provide flexible, accessible, and sustainable learning environments that support the success of students, faculty, staff, and communities.
6. **Professional Development:** GWC will support the success of all employees by providing

professional development opportunities that focus on the achievement of the College Goals.

7. **Communication:** GWC will effectively communicate and collaborate within the College and its communities.

GOALS FROM PREVIOUS PROGRAM REVIEW CYCLE

Please refer to your previous Program Review cycle and summarize all outcomes for each goal.

Summary and Outcomes of Previous Goals (from the last Program Review) including resource requests and if they were funded or not.
The Global Studies program is new.

GOALS FOR CURRENT PROGRAM REVIEW CYCLE

Current goals should be connected to GWC's Strategic Plan Goals.

GOAL 1 (Required)

Description of goal:
Ensure necessary courses are offered for the completion of the AD-T.

What actions will be taken to accomplish the goal?
Ensure that Global Studies courses are offered regularly, in multiple modalities, and in a way to make completion of the AD-T possible in two years.

What metric will you use to measure your goal?
Successful scheduling.

Which of the College's missions and goals does this goal support? (check all that apply)

☒ Enrollment
☒ Equity and Success
☒ Completion
☐ Workforce Preparation
☐ Facilities
☐ Professional Development
☐ Communication

GOAL 2 (Required)

Description of goal:
Increase enrollment in Global Studies courses.

What actions will be taken to accomplish the goal?
Advertising courses and working with counselors to get more interested students into global studies courses.

What metric will you use to measure your goal?
Courses filling at or near capacity.

Which of the College's missions and goals does this goal support? (check all that apply)

☒ Enrollment

☒ Equity and Success

☒ Completion

☐ Workforce Preparation

☐ Facilities

☐ Professional Development

☐ Communication

GOAL 3 (Required)

Description of goal:
Partner with programs or learning communities across campus to include Global Studies.

What actions will be taken to accomplish the goal?
Explore the potential of partnerships similar to the one with Puente.

What metric will you use to measure your goal?
New partnerships.

Which of the College's missions and goals does this goal support? (check all that apply)

☒ Enrollment

☒ Equity and Success

☒ Completion

☐ Workforce Preparation

☐ Facilities

☐ Professional Development

☐ Communication

OTHER INFORMATION

What additional information would you like to share about your program?
The Global Studies program is new and is still finding its footing on our campus.

Submitter's Signature: *Noah Levin*   **Date: 11/3/2023**

Supervisor's Review
As the supervisor of this program, I have reviewed this request.
☐ No concerns
☐ I have concerns
Comments: Click or tap here to enter text.

Supervisor's Signature: Click or tap here to enter text.   **Date:** Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.   **Date:** Click or tap to enter a date.